

Georgia Department of Public Health Dietetic Internship Community Preceptor Agreement

Districts that support an applicant who has applied for the GDPH Dietetic Internship must have a Registered Dietitian (RD) consenting to serve as the community rotation preceptor. The following excerpt from the internship manual describes the role of the preceptor. The Community Preceptor is responsible for overseeing the intern and for signing or co-signing all Core Competencies for Dietitians (CD's) documentation reports, evaluations and logs.

The Nutrition Services Director/WIC Coordinator and the RD who will be the community preceptor for the intern must sign this form and the intern applicant must return it to the state internship office. If the Nutrition Services Director/WIC Coordinator is an RD and will be the community preceptor, only his/her signature is required.

Community Preceptor

The facility in which interns are assigned will identify one person on the dietetic department staff to serve as the preceptor. The preceptor serves as a liaison between the facility and the Dietetic Internship Program. Specific responsibilities of the community preceptor are provided below.

Position Relationship: The preceptor is a front-line role model, instructor and evaluator for interns. She/he will provide day-to-day supervision of the intern.

The community preceptor, appointed by the facility director, is a liaison between the facility and the Dietetic Internship Program, working through the program director.

Responsibilities: The community preceptor is responsible for the overall planning, coordination, implementation, supervision and evaluation of the students' learning experiences, as written in the dietetic internship curriculum for supervised practice. The primary responsibilities of the community preceptor are:

Planning

- Develop internal rotation schedules for interns that will provide opportunities to achieve competencies/objectives through learning experiences, as planned.
- Select and/or approve the selection of patients and other educational opportunities for interns.
- Attend the Preceptors' training on the Dietetic Internship Program offered by the Nutrition Section.

Implementation

- Orient interns to the organizational and physical structure of the facility; its nutrition, food and related health and social services.
- Introduce interns to other facility, staff with which they may have contact.
- Allow interns to observe the preceptor delivering nutrition care services, food system services and administrative/management services, as applicable to objectives and planned learning experiences.
- Supervise interns as they deliver nutrition care services, food system services and administrative/management services, as applicable to objectives and planned learning experiences.
- Work with interns in developing and implementing projects that will be presented to patients and/or the Dietetic Internship faculty.

Evaluation

- Handle the day-to-day education, supervision and evaluation of the intern.
- Review, discuss and approve evaluations and progress reports of interns in all planned experiences in the assigned facility.
- Prepare the formal reports on the interns' mid-point and final evaluation.
- Bring any undesirable performance, habits or delayed progress to the interns and the Program Director's attention immediately.
- Evaluate intern's performance and progress for those experiences supervised by preceptor.

The signatures below indicate that _____ (Name of intern) will have a GDPH employee who is a qualified RD to serve as the Community Preceptor for the community rotation.

Signature, Nutrition Services Director/WIC Coordinator

Date

Signature, Community /Preceptor
(Required if different from Nutrition Services Director/WIC Coordinator)

Date

(Signature, Intern Applicant)

Date