## STATE OF GEORGIA SUMMARY OF DATA REQUEST

### 1. <u>General (applies to all facility types)</u>

- Patient with specific identifiers: gender and DOB
- Monthly reporting plan
- Data Analysis
- Facility Information (facility ID, name and contact)

## 2. Surveys

Year from	Year to	Survey Type	Applicable Facility Type
2012	(blank = open)	Facility Survey Data (inpatient)	Acute Care Hospital
2012	(blank = open)	Long-Term Acute Care Survey Data	Long-Term Acute Care Hospital
2012	(blank = open)	Inpatient Rehabilitation Facility Survey Data	Inpatient Rehabilitation Hospital
2012	(blank = open)	Outpatient Dialysis Center Survey Data	Outpatient Dialysis Center

#### 3. <u>Infection and other events</u>

(This lists numerator data for CLABSI [BSI], CAUTI and SSIs)

Plan	From mo/yr	To mo/yr	Event	Location Type	Location	Applicable Facility Type
In	1/2013	(blank=open)	BSI	CC	All	Acute Care Hospital
In	1/2013	(blank=open)	BSI	CC_N	All (Level II/III	Acute Care Hospital
					and Level III NICU)	
In	1/2013	(blank=open)	UTI	CC	All	Acute Care Hospital
In	1/2013	(blank=open)	DE	Clinic	All	Outpatient Dialysis Center
In	1/2013	(blank=open)	BSI	CC_LTAC	All	Long-Term Acute Care Hospital
In	1/2013	(blank=open)	BSI	WARD_LTAC	All	Long-Term Acute Care Hospital
In	1/2013	(blank=open)	UTI	CC_LTAC	All	Long-Term Acute Care Hospital
In	1/2013	(blank=open)	UTI	WARD_LTAC	All	Long-Term Acute Care Hospital
In	1/2013	(blank=open)	UTI	IRF	All	Inpatient Rehabilitation Facility

Plan	From mo/yr	To mo/yr	Event	Procedure	Setting	Applicable Facility Type
In	1/2013	(blank=open)	SSI	COLO	In	Acute Care Hospital
In	1/2013	(blank=open)	SSI	HPRO	In	Acute Care Hospital

### 4. Summary data for events

(Denominators for CLABSI [BSI], urinary tract infections [UTI] and dialysis events [DE])

## 5. Denominator data for events

(Denominators for SSIs)

- 6. Antimicrobial Use (blank)
- 7. Summary Data for Vaccination (blank)

#### 8. MDRO/CDI Events

Plan	From mo/yr	To mo/yr	LocType	Location	Specific	Event	Applicable Facility
					Organism Type	Туре	Туре
In	1/2013	(blank=open)	FacWide	FacWideIn	CDIF	LAB-ID	Acute Care Hospital
In	1/2013	(blank=open)	FacWide	FacWideIn	MRSA	LAB-ID	Acute Care Hospital

## 9. MDRO/CDI Summary Data (Denominators)

(Denominators for MDRO/CDI Events)

## 10. MDRO/CDI Process and Outcome Measures (blank)

## DIRECTIONS TO JOIN AND CONFER RIGHTS TO THE STATE OF GEORGIA NHSN USER'S GROUP

1. The facility NHSN Administrator needs to log onto NHSN and select "Patient Safety" module.

CDC	Department of Health and Human Services Centers for Disease Control and Prevention	
	NHSN - National Healthcare Safety Network	Contact us
	Welcome to the NHSN Landing Page	
	Select a facility and component, then click Submit to go to the Home Page.	
	User: JENEGLEY (ID 38460)	
	Select facility/group from dropdown list: Fac: NHSN State Users Test Facility #2 (ID 15165) 💌	
	Select facility within the above group: NHSN State Users Test Facility #2 (15165) 💌	
	select component: Patient Safety Select "Patient	nt
	Safety" modu	le

- 2. From left navigation bar of the application, select Group $\rightarrow$  Join.
- 3. On the "Memberships" page, input Group ID = 29283 and Joining Group Password = giamrs812!
- 4. Select grey "Join Group" button.

CDC	Department of Health and Human Services Centers for Disease Control and Preventio	on	
	NHSN - National Healthcare Safety Network		
🌹 NHSN Home	Logged into NHSN State Users Test Facility #2 (ID 15165 Facility NHSN State Users Test Facility #2 (ID 15165) is	) as JNEGLEY. following the PS component	
Alerts	racincy whow brace osers rescracincy -2 (10 10100) is	tonoming the PD component.	
Reporting Plan			Memberships
Patient			
Event	Groups that have access to this facility	's data	
Procedure	Levisone Infectious Disease Crown (15156)	Juli	
Summary Data	NHSN State Users Test Group (15156)	Confer	Group ID = 20282
Import/Export	NHSN State Users Test Group #2 (20263)	Rights Officer	010up 1D = 23285
Analysis	OK State Department of Health (12355)	Group(s) Group	Password = giamrs812!
Surveys	SUSP Armstrong Institute (28849)		5 T T T T
Users			
Facility	Enter ID and Password for this facility t	a join a new group	
Group	Group ID: 29283		Select "Join Group"
Confer Rights	Group Joining Password:	Join Group	Select Join Group
		Group Grice	
Nominate			

5. A dialog box will appear stating it is a facility's decision to join a group. Select "OK."

Message	from webpage	
2	The decision to join a group is a decision made by a facility administrator. Existence of a group organization in recommendation from CDC to join the group. CDC cannot be held accountable for how group users use data a	NHSN should not be construed as a ccess granted to the group by a facility.
	Ск Сапсе	Select "OK"

6. View list of requested conferred rights, scroll to bottom of page and select "Accept."



(Note: Confer Rights screen continues from previous page.)

Plan Mor	th Year Mon	un rear Lo	ocation Typ	e Location		Other Location R	equirements	TOUL LOCATION	IS
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🛆 In 1	2013 to	C	C_N	Neonatal Critical	Care(Level II/III)			45 - NICU -	LEVEL II/III NICU, NICU
🛆 In 1	2013 to	CI	LINIC	Outpatient Hemo	dialysis Clinic			No locations (	meet criteria
🛆 In 1	2013 to	C	C_LTAC	(ALL)				No locations (	meet criteria
△ In 1	2013 to	W	ARD_LTAC	(ALL)				No locations i	neet criteria
Δ In I	2013 to	IR	< <del>F</del>	(ALL)				NO locations I	neet criteria
Denomir	ator Data fo	r Events	△	Marth Var	n Dessedure				Cattion
A In	1 Month	2013	to	Month Yea	COLO - Co	lon surgery			In
∆ In	1	2013	to		HYST - Ab	dominal hysterect	omy		In
Plan M	DI Events∆− onth Year	Mont	th Year	Location Type	Location	Other Locatio	n Requirements		Your Location
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HOSPITALS WILL ALSO HAVE TO CONFER RIGHTS FOR A SECOND MODULE, THE HEALTHCARE PERSONNEL SAFETY MODULE AND NEED TO PROCEED TO STEP 7. ALL OTHER FACILITIES (OUTPATIENT DIALYSIS, INPATIENT REHABILITATION FACILITIES, AND LONG-TERM ACUTE CARE HOSPITALS) CAN STOP HERE. 7. Hospitals will confer rights for a second module, the Healthcare Personnel Module. Log onto the "Healthcare Personnel Safety" module.

CDC	Department of Health and Human Services Centers for Disease Control and Prevention	
	NHSN - National Healthcare Safety Network	Contact us
	Welcome to the NHSN Landing Pa	ige
	Select a facility and component, then click Submit to go to the Home Page.	
	User: JENEGLEY (ID 38460)	
	Select facility/group from dropdown list: Fac: NHSN State Users Test Facili	ty #2 (ID 15165) 👻
	Select facility within the above group: NHSN State Users Test Facility #2 Select component: Patient Safety  Select AdoUS encrosed  Get AdoUS encrosed  Get AdoUS encrosed	Select "Healthcare Personnel Safety" module.

8. An Action Item will appear to confer rights. Select the "not accepted" link.

CDC	Department of Health and Human Services Centers for Disease Control and Prevention		
	NHSN - National Healthcare Safety Network		NHSN Home   My Info   Contact us   Help   Log Out
🌹 NHSN Home	Logged into NHSN State Users Test Facility =2 (ID 15165) as JNEGLEY. Facility NHSN State Users Test Facility =2 (ID 15165) is following the HPS component.		
Alerts			
Reporting Plan	NHSN Healthcare Perso	onnel Safety Comp	onent Home Page
HCW		<i>,</i> ,	5
Lab Test			
Exposure	Use the Navigation bar on the left to access the features	of the application.	
Prophy/Treat			
Analycic			
Surveys	Action items		
Users		Select "not	
Facility	You must complete these items.	Select not	
Group	Confer rights not accepted	acconted" link	
Confer Rights		accepted link	
D Join			
Nominate			
Log Out	Assurance of Confidentiality: The voluntarily provided information of	btained in this surveillance system that w	uld permit identification of any individual or institution is collected with a
	guarantee that it will be held in strict confidence, will be used only fo	r the purposes stated, and will not otherwi	se be disclosed or released without the consent of the individual, or the
	institution in accordance with Sections 304, 306 and 308(d) of the Po	ublic Health Service Act (42 USC 242b, 242	k, and 242m(d)).

9. The Confer Rights Not Accepted screen will appear. Select a link labeled "State of Georgia."

CDC	Department of Health and Human Services Centers for Disease Control and Prevention				
	NHSN - National Healthcare Safety Network			NHSN Home   My Info	Contact us Help Log Out
🌹 NHSN Home	Logged into NHSN State Users Test Facility #2 (ID 15165) as JNEGLEV. Facility NHSN State Users Test Facility #2 (ID 15165) is following the HPS	component			
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Reporting Plan		Confer Rights Not Ac	cepted List		
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Lab Test	Define rights have been changed of he	ew locations have been added a	meeting the Groups b	elow. You may accep	or new rights or
Exposure	leave the groups. Click the Group Name t	o view and accept new rights.			
Prophy/Treat					
Flu Summary					
Analysis	First   Previous   Next   Last				Displaying 1 - 2 of 2
Surveys	Group Name	Group ID	<u>Status</u>	Status Date	
Users	NHSN State Users Test Group	15144	Not Accepted	Sep 10 2012 8:48AM	
Facility	NHSN State Users Test Group #2	20263	Not Accepted	Sep 26 2012 6:28PM	
Group	First   Previous   Next   Last				Displaying 1 - 2 of 2
Confer Rights		Select "State of			
Leave		Sciect State of			
Nominate		Georgia" link			
Log Out		Georgia IIIK			

10. The Confer Rights-Healthcare Personnel screen will appear. Scroll to the bottom and select "Accept."

Reporting Plan HCW Lab Test Exposure Prophy/Treat Flu Summary Analysis Surveys Users Facility Group © Confer Rights © Join © Leave Nominate Log Out	Confer Rights-Healthcare Personnel       ************************************						
	Exposures       Month     Year       Flu Summary       Season       A 2012/2013       Laboratory Data       Month     Year       Prophylaxis/Treatment       Month     Year	Month Type FLU - Influenza Month Year	Year S Lab Categor Infectious agent	Event Scroll to the bottom select "Accept"	N/A		
Cone		Accept	k	😜 Internet	× <a>+ € 100% •</a>		

## FREQUENTLY ASKED QUESTIONS (FAQS)

## (1) Why do I need to confer rights in NHSN for the state?

As of January 2013, HAIs have been added to the notifiable disease list in Georgia. In order for the state to view your data and for your facility to comply with the required reporting, you need to confer rights to the state. The HAIs on the Georgia notifiable disease list aligns with CMS PPS reporting requirements and does not require additional reporting by applicable facilities.

# (2) I represent an outpatient dialysis facility. Most of these measures do not apply to my facility. What do I need to do to comply with the notifiable disease requirements?

All outpatient dialysis facilities in Georgia need to confer rights to the state. For those measurements that do not apply to your facility type, you can confer rights for them and the state will not receive any data as it is not applicable to your facility type. (Note: this question also applies to all facility types, which are required to report selected measurement sets.)

# (3) What if an HAI is not applicable to our facility, such as we do not have a NICU or we do not perform HYST? Do I still need to confer rights for non-applicable items?

Under the heading "you locations," you will see "no location meets criteria." If you do not have the specified location, it is fine to

accept as presented. You can confer rights for that item and the state will not receive any information

because your facility will not enter data for it.

# (4) What does the symbol of a triangle with an exclamation point mean?

This symbol means that it is a newly requested data field on the confer rights page. The first time you confer rights to a new group, all items will be flagged as "new" with this symbol. If, in the future, you are asked to confer rights again, the new data requested will be flagged, so you can quickly identify new items.

# (5) I am tracking HYST inpatient and outpatient procedures. Will my outpatient HYST data be viewed by the state?

No. The state is requesting only inpatient procedures at this time, and if your facility is tracking inpatient and outpatient HYST procedures, the confer rights template will only allow the state to view the inpatient HYST procedures.

# (6) If the Confer Rights page does not appear or if I need to review it again, how can I do so?

From left navigation bar, select Group  $\rightarrow$  Confer Rights. Highlight "State of Georgia" in the box on right and select gray "Confer Rights" button. A dialog box will appear stating it is a facility's decision to confer rights; select "OK." The conferring rights screen will appear.



No locations meet criteria

In addition, if the conferring rights screen does not appear for you when you next open NHSN, you can use this method to access your conferring right template and to accept it.