


MEMORANDUM

ACTION MEMO #14-13

TO: District Health Directors, District Administrators,
District Nutrition Services Directors, District Program Managers

FROM: Debra L. Keyes, MA, RD 
Director
Georgia WIC Program

DATE: February 13, 2014

RE: Cumulative Unmatched Redemptions (CUR)

Please find the attached Cumulative Unmatched Redemption close-out summary reports for the month of September 2013. These reports present the total number and total dollar value of vouchers that **have not** and **cannot** be reconciled by CSC (Covansys), the WIC data warehouse contractor.

Vouchers on CUR Part 1 have no issue record (WIC ID number) due to several possible reasons including: the certification was not received by Covansys because the batch was not received or critical errors were not corrected by the reconciliation deadline. Vouchers on CUR Part 2 cannot be matched to a valid certification period at the time of issuance. Possible reasons for these occurrences include: certification and/or termination records were not transmitted to CSC (Covansys) by the reconciliation deadline due to batch transmission errors or critical errors were not corrected before reconciliation.

Clinics highlighted in yellow have un-reconciled vouchers that total at least \$75. **Under 7 CFR 246.19(b), the State agency is responsible for monitoring local agency operations, including financial management systems. If any food or NSA funds provided to a local agency are misused, diverted from program purposes, or lost as a result of thefts, embezzlements, or unexplained causes, the local agency may be subject to a financial penalty.** Technical assistance is available upon request. For helpful information on avoiding unmatched redemptions refer to the attached procedures.

Effective February 15, 2009, all food redemption reporting (CUR Part1, CUR Part2, Unmatched Redemption and Bank Exception) must be submitted to the State Office through your respective Health District Office.

If you have any questions concerning this report, please contact Anthony McGaughey or Mary Sherman of the WIC Program Administration Section at 404-657-2900; Toll-Free at 1-800-228-9173 or by e-mail at awmcgaughey@dhr.state.ga.us or masherman@dhr.state.ga.us.

c: WIC Deputy Directors
WIC Managers



CUR REPORTS PROCEDURES

To avoid vouchers appearing on the CUR summary report, the following actions must be taken:

1. Each clinic must batch (at the end of every day) when there has been clinic activity including voucher issuance and/or ETAD transactions.
2. Check the Clinic Feedback section of GWISnet daily to look for:
 - ☐ Batch Acceptance Notices
 - ☐ Batch Rejection Notices
 - ☐ Critical errors
3. Each month look at the following reports in GWISnet under the Food Redemption heading:
 - ☐ Unmatched Redemption Report (EWRR300G-030)
 - ☐ Cumulative Unmatched Redemption Part 1 (EWRR350G-031)
 - ☐ Cumulative Unmatched Redemption Part 2 (EWRR351G-032)
4. The Unmatched Redemption Report is the "Issue Month" report for potential CUR 1 and 2 vouchers and provides clinics with an additional thirty-days to submit the information to Covansys.
5. Vouchers appearing in the first column of both CUR Part 1 and Part 2 can still be reconciled with Covansys if the appropriate information is submitted no later than the seventh working day of the month following the month the report is received.
6. Vouchers appearing in the second column of both CUR Part 1 and Part 2 cannot be reconciled by Covansys and must be manually reconciled with the State. These vouchers will also appear on the monthly summary report sent to all D/U Coordinators.

WIC Voucher Reconciliation Table

*September is used to illustrate time frames.

Vouchers		Cut off Dates (for vouchers redeemed in September) Submit missing information to Covansys by these dates to correct vouchers.		
		Issue Month	30 Day Month	Closeout 60 Day Month
		Oct 7 th working day	Nov 7 th working day	Dec 7 th working day
Issue Date	Date Redeemed	Unmatched Redemption (GWIS EWRR300G-030)	No Issue: CUR Part 1 Column 1 (GWIS EWRR350G-031)	CUR Part 1 Column 2 (GWIS REPORT EWRR350G)
		Covansys publishes data in Month End Reports via CD-ROM and on GWISnet for vouchers redeemed in September by:		
Any day in *September	Any day in *September	Oct 15	Nov 15	Dec 15
				After the above date, vouchers are purged from the Centralized Processing System. Rebate, participation, and administrative funds are lost.
All vouchers are categorized by month redeemed (not by day within the month).				

C:CUR/Voucher Reconciliation Table.doc

SEPTEMBER 2013 CLOSE OUT MONTH

DU	Clinic Number	Facility Name	Total Number of Vouchers CUR 1	CUR 1 TOTAL	Total Number of Vouchers CUR 2	CUR 2 TOTAL (>5)
011	057	FLOYD			12	\$207.95
		011 Total			12	\$207.95
012	061	GILMER			5	\$52.08
012	105	MURRAY			5	\$38.42
		012 Total			10	\$90.50
020	139	TOWNS			5	\$41.33
		020 Total			5	\$41.33
031	486	DOUGLASVILLE			5	\$41.34
		031 Total			5	\$41.34
032	623	NORTHEAST			6	\$63.32
		032 Total			6	\$63.32
034	671	GWINNETT-LAWRENCEVILLE			5	\$43.89
034	682	NORCROSS HEALTH CENTER			8	\$70.59
		034 Total			13	\$114.48
035	442	CENTRAL DEKALB			12	\$285.23
035	444	EAST DEKALB			6	\$170.20
035	445	SOUTH DEKALB			11	\$92.08
		035 Total			29	\$547.51
040	145	UPSON			7	\$60.93
040	992	MERIWATER			10	\$91.84
		040 Total			17	\$152.77
070	072	HARRIS			5	\$48.59
070	106	COLUMBUS			13	\$305.23
070	806	FT. BENNING WIC OFFICE			58	\$960.48
		070 Total			76	\$1,314.30
081	142	TURNER			5	\$50.76
		081 Total			5	\$50.76
082	047	DOUGHERTY			8	\$87.88
082	135	TERRELL			8	\$93.28
082	159	WORTH			8	\$184.43
		082 Total			24	\$365.59
092	013	BRANTLEY			5	\$35.75
		092 Total			5	\$35.75
		Grand Total			207	\$3,025.60
		Approved By:				
		Approved By:				

CUR PART 2 FOR CLOSE OUT MONTH OF SEPTEMBER 2013

DU	CLINIC NUMBE R	FACILITY NAME	ISSUED AFTER TERM	ISSUED BEFORE CERT	NO MASTER RECORD	TOTAL NUMBER OF VOUCHER	TOTAL AMOUNT (CUR 2)
011	057	FLOYD	9		3	12	\$207.95
		011 Total	9		3	12	\$207.95
012	061	GILMER	5			5	\$52.08
012	105	MURRAY	5			5	\$38.42
		012 Total	10			10	\$90.50
020	073	HART	3			3	\$30.66
020	139	TOWNS	5			5	\$41.33
		020 Total	8			8	\$71.99
031	333	MARIETTA	3			3	\$64.41
031	486	DOUGLASVILLE	5			5	\$41.34
		031 Total	8			8	\$105.75
032	623	NORTHEAST	6			6	\$63.32
		032 Total	6			6	\$63.32
034	122	ROCKDALE	2			2	\$11.44
034	671	GWINNETT-LAWRENCEVILLE			5	5	\$43.89
034	673	GWINNETT-BUFORD			3	3	\$34.30
034	682	NORCROSS HEALTH CENTER	3		5	8	\$70.59
		034 Total	5		13	18	\$160.22
035	442	CENTRAL DEKALB			12	12	\$285.23
035	444	EAST DEKALB	6			6	\$170.20
035	445	SOUTH DEKALB	11			11	\$92.08
		035 Total	17		12	29	\$547.51
040	022	CARROLL			1	1	\$58.61
040	038	COWETA	2			2	\$14.42
040	126	SPALDING	3			3	\$36.64
040	141	TROUP	2			2	\$18.50
040	145	UPSON	7			7	\$60.93
040	752	HENRY			1	1	\$13.97
040	992	MERIWETER	10			10	\$91.84
		040 Total	24		2	26	\$294.91
052	771	BIBB-FELTON HOME			1	1	\$5.98
		052 Total			1	1	\$5.98
060	097	MCDUFFIE-THOMSON			2	2	\$15.69
060	124	SCREVEN-SYLVANIA	4			4	\$129.87
		060 Total	4		2	6	\$145.56
070	046	DOOLY	4			4	\$37.05
070	072	HARRIS	3		2	5	\$48.59
070	106	COLUMBUS	13			13	\$305.23
070	152	WEBSTER			4	4	\$137.11
070	806	FT. BENNING WIC OFFICE	47		11	58	\$960.48
		070 Total	67		17	84	\$1,488.46
081	037	COOK	4			4	\$151.68

CUR PART 2 FOR CLOSE OUT MONTH OF SEPTEMBER 2013

DU	CLINIC NUMBE R	FACILITY NAME	ISSUED AFTER TERM	ISSUED BEFORE CERT	NO MASTER RECORD	TOTAL NUMBER OF VOUCHER	TOTAL AMOUNT (CUR 2)
081	050	ECHOLS	2			2	\$142.11
081	142	TURNER	5			5	\$50.76
081 Total			11			11	\$344.55
082	047	DOUGHERTY	5		3	8	\$87.88
082	135	TERRELL	8			8	\$93.28
082	159	WORTH			8	8	\$184.43
082 Total			13		11	24	\$365.59
091	051	EFFINGHAM	4			4	\$58.03
091	251	CHATHAM	2			2	\$15.39
091	265	LONG	2			2	\$24.62
091	266	MCINTOSH	2		2	4	\$38.10
091 Total			10		2	12	\$136.14
092	001	APPLING	2			2	\$129.96
092	013	BRANTLEY	2		3	5	\$35.75
092	021	CANDLER	3			3	\$28.33
092 Total			7		3	10	\$194.04
100	066	GREENE	3			3	\$18.23
100	294	CLARKE-EAST ATHENS	3			3	\$32.84
100 Total			6			6	\$51.07
Grand Total			205		66	271	\$4,273.54
Approved By:							
Approved By:							