GEORGIA WIC PROGRAM

NOTICE OF CHANGE IN WIC REQUIREMENTS

Effective: August 25, 2017

Addendum No. 17-02

The following are amendments to requirements for authorized Georgia WIC vendors. All of these amendments will become effective August 25, 2017. All corresponding documents, including the Georgia WIC Program Vendor Handbook, will be revised to correspond with these amendments. Please complete, sign, and date the Addendum Verification Checklist included with this notice by _August 23, 2017_. Please MAIL the checklist, using a TRACEABLE delivery method, to: _Georgia WIC Program, Office of Vendor Management Attn: WIC Program Addendum 17-02, 2 Peachtree Street, N.W., 10th Floor, Atlanta, Georgia 30303._ Faxes and emails will not be accepted. Failure to submit a completed checklist will result in termination from the Georgia WIC Program.

The chart below provides a detailed comparative analysis of content modifications made to the Georgia WIC Program Vendor Handbook, effective August 25, 2017. Content changes are highlighted in <mark style="color:red">yellow & red</mark> within the right column below.

Georgia WIC Program Vendor Handbook Effective November 20, 2015	Georgia WIC Program Vendor Handbook Effective August 25, 2017
Page 11: **Minimum Inventory of WIC-Approved Foods.** All WIC minimum inventories must be within the expiration dates during the application process, including the pre-authorization visit.	Page 11: **Minimum Inventory of WIC-Approved Foods.** WIC minimum inventories must be within the manufacturer's expiration dates during the application process, including the pre-authorization visit, for the following WIC approved food items: **Milk, Eggs, Infant formula, and any potentially hazardous foods** (_meaning foods with time and/or temperature controls for the safety of the product_) **that are labeled "Keep Refrigerated".**

Minimum WIC Food Inventory Requirements

Vendors are **REQUIRED** to maintain in stock a minimum variety and quantity of the WIC foods as described in the chart below. An on-site inventory audit of the below mentioned food items (WIC-approved and non-WIC) is a component to the pre-approval and routine monitoring visits.

Georgia WIC Program
Minimum Inventory Requirements
Effective April, 2015

Food Item	Types/Brands	Size	Minimum Inventory	☑
MILK **Least Expensive Brand of type selected/allowed**	Whole Milk	Gallon	8 Gallons	☐
	Fat Free/Skim, Low-Fat (1%), Reduced Fat (2%) Milk	Gallon	12 Gallons (Can be Combined)	☐
	Dry Powdered Milk **OR** Evaporated Milk	Makes 3 Quarts 12 oz	3 Boxes	☐
			12 Cans	☐
CHEESE **Least Expensive Brand of type selected/allowed**	One Pound Package	16 oz (1 Pound)	8 - 1 lb Packages 2 Types	☐
EGGS **Least Expensive Brand**	Grade A Large	1 Dozen Carton	8 - 1 Dozen	☐
PEANUT BUTTER	Any Brand Creamy, Crunchy, or Extra Crunchy (Regular or Low-salt)	16-18 oz	6 Containers 2 Brands	☐
BEANS / PEAS / LENTILS	Dried Beans/Peas/ Lentils	1 Pound Packages	5 Packages - 2 Types	☐
	Canned Beans/ Peas/ Lentils	15 - 16 oz Cans	18 Cans - 2 Types	☐

Minimum WIC Food Inventory Requirements

Vendors are **REQUIRED** to maintain in stock a minimum variety and quantity of the WIC foods as described in the chart below. An on-site inventory audit of the below mentioned WIC-approved food items is a component of the pre-approval and routine monitoring visits.

Georgia WIC Program
Minimum Inventory Requirements
Effective August, 2017

Food Item	Types/Brands	Size	Minimum Inventory	☑
MILK **Least Expensive Brand of type selected/allowed**	Whole Milk	Gallon	4 Gallons	☐
	Fat Free/Skim, Low-Fat (1%), Reduced Fat (2%) Milk	Gallon	8 Gallons (Can be Combined)	☐
CHEESE **Least Expensive Brand of type selected/allowed**	One Pound Package	16 oz (1 Pound)	5 - 1 lb Packages 2 Types	☐
EGGS **Least Expensive Brand**	Grade A Large	1 Dozen Carton	4 - 1 Dozen	☐
PEANUT BUTTER	Any Brand Creamy, Crunchy, or Extra Crunchy (Regular or Low-salt)	16-18 oz	4 Containers 2 Brands	☐
BEANS / PEAS / LENTILS	Dried Beans/Peas/ Lentils	1 Pound Packages	5 Packages - 2 Types	☐
	Canned Beans/ Peas/ Lentils	15 - 16 oz Cans	18 Cans - 2 Types	☐
JUICE	Ready to Serve	48 oz 11.5 oz	8 Containers – 2 Flavors	☐

Category	Type	Size	Quantity	
JUICE	Ready to Serve Container Non-Frozen Concentrate Frozen Concentrate	48 oz 11.5 oz 11.5 -12 oz	12 Containers – 2 Flavors Any Combination	☐
	Ready to Serve Container	64 oz	12 Containers - 2 Flavors	☐
WHOLE GRAIN BREAD	Whole Grain Bread	16 oz Loaf	6 Loaves	☐
CEREAL Whole Grain	WIC Approved Cereal Brands and Types *(see WIC Approved Foods List)*	11- 36 oz	24 Boxes - 4 Types, 2 Types must be Whole Grain	☐
FISH **Least Expensive of type selected**	Tuna Pink Salmon	5 oz, 6 oz, 7.5 oz or 14.75 oz	18 Cans Combined	☐
INFANT FORMULA	Milk Based – Gerber Good Start Gentle Soy Based – Gerber Good Start Soy	12.1 oz Concentrate*	Milk Based - 19 Soy Based - 0	☐
	Milk Based – Gerber Good Start Gentle Soy Based – Gerber Good Start Soy	12.7 oz Powder 12.9 oz Powder	Milk Based - 50 Soy Based - 20	☐
INFANT CEREAL	Dry Cereal	8 oz Box	12 Boxes - 2 Types, 1 must be Rice	☐
INFANT FRUIT & VEGETABLES	Fruit and / or Vegetable	4 oz Jars or 8 oz Twin Packs	96 Jars Combined or 49 – 8 oz Twin Packs	☐
INFANT MEATS	Meats in Gravy or Broth	2.5 oz Jars	31 Meats	☐

Category	Type	Size	Quantity	
	Container Non-Frozen Concentrate Frozen Concentrate	11.5 -12 oz	Any Combination	
	Ready to Serve Container	64 oz	8 Containers - 2 Flavors	☐
WHOLE GRAIN BREAD	Whole Grain Bread	16 oz Loaf	4 Loaves	☐
CEREAL Whole Grain	WIC Approved Cereal Brands and Types *(see WIC Approved Foods List)*	11- 36 oz	12 Boxes - 4 Types, 2 Types must be Whole Grain	☐
FISH **Least Expensive of type selected**	Tuna Pink Salmon	5 oz, 6 oz, 7.5 oz or 14.75 oz	18 Cans Combined	☐
INFANT FORMULA	Milk Based – Gerber Good Start Gentle Soy Based – Gerber Good Start Soy	12.1 oz Concentrate*	Milk Based - 16 Soy Based - 0	☐
	Milk Based – Gerber Good Start Gentle Soy Based – Gerber Good Start Soy	12.7 oz Powder* 12.9 oz Powder*	Milk Based - 42 Soy Based - 6	☐
INFANT CEREAL	Dry Cereal	8 oz Box	12 Boxes - 2 Types, 1 must be Rice	☐
INFANT FRUIT & VEGETABLES	Fruit and / or Vegetable	4 oz Jars or 8 oz Twin Packs	72 Jars Combined or 49 – 8 oz Twin Packs	☐
INFANT MEATS	Meats in Gravy or Broth	2.5 oz Jars	* Please make this item	☐

	<table>available for purchase, in sufficient quantity upon request within 5 business days.</table>

Left column (top table):

FRUITS & VEGETABLES	Fruits	Fresh, Frozen, Canned	**Fresh:** 20 Types (Combined Fruits and Vegetables)	☐
	Vegetables	Fresh, Frozen, Canned		

*Note: Minimum inventory for concentrate contract formulas have been reduced. Vendors *must* be able to order milk and soy contract formulas in a concentrate form when requested by the participant.

FRUITS & VEGETABLES	Fruits	Fresh, Frozen, Canned	**Fresh:** 20 Types (Combined Fruits and Vegetables)	☐
	Vegetables	Fresh, Frozen, Canned		

*Note: Minimum inventory for contract formulas and Infant meats have been reduced. Vendors *must* be able to order milk and soy contract formulas and Infant Meats when requested by the participant.

Page 55: State Agency Sanctions Category I (Left)

State Agency Sanctions Category I - Disqualification for six months on third violation

1. Stocking or selling out of date and/or inconsumable WIC food commodities to WIC participants. This will include any WIC product that has a specific expiration date, sell by, best if sold by or similar wording with a date printed on the container. **Note:** All observed concerns with sanitation and food safety will be immediately reported to the Georgia Department of Agriculture.

Page 55: State Agency Sanctions Category I (Right)

State Agency Sanctions Category I - Disqualification for six months on third violation

1. Stocking or selling WIC approved milk, eggs, infant formula, and any potentially hazardous foods (*meaning foods with time and/or temperature controls for the safety of the product*) that are labeled "Keep Refrigerated" to WIC participants that are *beyond* the expiration, use by or last sale date imprinted on the product packaging by the product's manufacturer or packager. Note: All observed concerns with sanitation and food safety will be immediately reported to the Georgia Department of Agriculture.

Pages 70, 73 - 74: Glossary (Left)

"Best if used by" - The date recommended by the manufacturer for best flavor or quality.

Pages 70, 73 - 74: Glossary (Right)

"Best if used by / Use by" - The date recommended by the manufacturer for best flavor or quality. It is not a purchase or safety date (except for in the case of infant formula). However, from a Georgia regulatory standpoint, the term "Expiration Date" is

"Sell By Date" – This date on a product is the item's expiration date, the end of its shelf life at the store. Product should be purchased before this date.	<mark>synonymous with the following terms: Pull Date, Best-By Date, Best Before Date, Use-By Date and Sell-By Date; and pertains to the last date specific food products (ie. Milk, Eggs, Infant formula, and any potentially hazardous foods (*meaning foods with time and/or temperature controls for the safety of the product*) that are labeled "Keep Refrigerated") can be sold through retail or wholesale distribution.</mark> **<mark>"Sell By Date"</mark>** <mark>– The date tells the store how long to display the product for sale for inventory management. It is not a safety date. However, from a Georgia regulatory standpoint, the term "Expiration Date" is synonymous with the following terms: Pull Date, Best-By Date, Best Before Date, Use-By Date and Sell-By Date; and pertains to the last date specific food products (ie. Milk, Eggs, Infant formula, and any potentially hazardous foods (*meaning foods with time and/or temperature controls for the safety of the product*) that are labeled "Keep Refrigerated") can be sold through retail or wholesale distribution.</mark>

Please ensure that all of the information you receive pertaining to Georgia WIC is official documentation. We consider official documentation to be any document you receive from Georgia WIC with the program logo, and/or the signature of the Director of the Georgia WIC program or Deputy Director of Vendor Management. If you have any questions pertaining to Georgia WIC or its processes, please contact Georgia WIC at 1-866-814-5468, or visit our website at http://dph.georgia.gov/vendor-information.