



## BRIGHT FROM THE START

Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive, SE, Suite 754, East Tower, Atlanta, Georgia 30334  
(404) 656-5957

**Nathan Deal**  
GOVERNOR

**Bobby D. Cagle, MSW**  
COMMISSIONER

January 10, 2012

Dear Child Care Provider:

The purpose of this letter is to inform you that a representative from your local public health department will visit your child care program sometime this year to review the immunization record for the children in your care. According to the Georgia Department of Public Health Rules (Chapter 290-5-4), any child attending a school or child care program must present proof that their immunization records are current. The proof is Certificate of Immunization (Form 3231), which must be kept on file and available for inspection by authorized health officials. As you know, the Bright From the Start: Georgia Department of Early Care and Learning Rules and Regulations for Child Care Learning Centers, (Chapter 591-1-1), and Group Day Care Homes, (Chapter 290-2-1) also state the facility must have "evidence of age-appropriate immunizations or a signed affidavit against such immunizations shall be maintained for each child enrolled in the center" and "No child shall continue enrollment in the center for more than thirty (30) days without such evidence."

A representative from the Public Health Department will be visiting you during the calendar year. The representative will ask to see proof of immunization for all children registered at your child care program. Please give them your full cooperation.

If you have any questions, please call Child Care Services at 404-657-5562, or the Georgia Immunization Program at 404-657-3158.

Sincerely,

Handwritten signature of Kay Hellwig in black ink.

Kay Hellwig  
Assistant Commissioner  
Child Care Services  
Bright from the Start:  
Georgia Department of Early Care and Learning

Handwritten signature of Steven Mitchell in black ink.

Steven Mitchell  
Director  
Immunization Office  
Department of Public Health