

Georgia 100% Tobacco-Free Schools Policy Assessment

This tool is to assess your school district's current tobacco use policy to determine what needs to be done in order to achieve the model 100% tobacco-free school standard.

INSTRUCTIONS:

1. Obtain a copy of the tobacco use policy for your school district. This is typically on the Board of Education's website and may be two separate policies – one for employees and one for students.
2. Place a "Y" (Yes) in the cell for each area that is listed in your policy. For example, if the policy says it prohibits all tobacco use for students but NOT for staff and visitors, you would only place a Y in the student column for the first row.
3. Count the number of "Y" responses for each column and enter that number in the "Column Total"
4. Total the numbers in the "Column Total" row and divide by 18. This is your tobacco free policy percentage.

Name of School District _____

	Students	Staff	Visitors
Prohibits all tobacco products			
Buildings			
On school grounds			
Off-campus school sponsored events			
All school district vehicles			
24 hours/day			
Column Total			
Tobacco-Free Policy Percentage (%)			

NOTE: See the attached listing for definitions.

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Variables

All tobacco products: cigarette, e-cigarette, cigar, pipe smoking and smokeless tobacco (spit, dip, chew)

Note: policies that state “tobacco” only are acceptable

Students: Youth enrolled in K-12th grade

Faculty: Administrators, teachers, coaches, counselors, Safe and drug free schools personnel

Staff: Security, food service, engineers, clerical, school bus drivers, school nurses

Note: policies that state “personnel” or “employees” are acceptable for Faculty/Staff

Visitors: Parents, contractors, speakers, guest, carriers, elected officials

Buildings: Any enclosed structure on school grounds (main and auxiliary structure, trailers, equipment/supply rooms, theaters, gyms) and school board facilities

Grounds: All tangible school property (courtyards parking lots, sporting fields, trails, school bus site)

Note: policies that state “campus”, “school property” are acceptable for buildings/grounds

Off Campus/School Sponsored Events: Sporting events, proms, competitions, fund-raising event, any event associated with school.

School Vehicles: buses, board vehicles, school vans

24 hours a day: Inclusive of evenings and weekends

Note: policies that state “at all times”, “all hours”, and “any time” are acceptable