

LABORATORY PROCEDURE MANUAL TABLE OF CONTENTS

- 1. Laboratory Personnel List and Signatures**
- 2. PROCEDURES**
 - a. SPECIMEN COLLECTION**
 - i. Specimen Collection
 - ii. Blood Culture Collection
 - iii. Clean Catch Urine Collection
 - iv. Skin Puncture
 - v. Venipuncture Blood Collection
 - b. METHODS**
 - i. Gram Stain
 - ii. Gram Stain Decolorizer
 - iii. KOH Prep
 - iv. Wet Prep
 - c. SCREENING/TESTING**
 - i. Fecal Occult Blood
 - ii. Hemocue Glucose
 - iii. Hemocue Hemoglobin HGB
 - iv. INSTI Rapid HIV
 - v. Rapid Group A Strep Test
 - vi. Urinalysis
 - vii. Pregnancy Test (Urine HCG)
 - viii. Hemoglobin A1c
 - ix. Leadcare Blood
 - x. Clinitek Status
 - xi. Rapid Influenza
 - xii. Rapid Urine Drug Screen
 - xiii. OraQuick HCV Rapid Antibody Test
 - xiv. Rapid Syphilis Test
- 3. QUALITY ASSURANCE**
 - a. QA Procedures (Guidelines for Proficiency Testing and Competency Testing, Lab Testing Duties and Responsibilities for Staff, Clinical Lab Tech/Lab Clinic Staff Duties & Responsibilities, QA Procedures, Policies and Procedures for CLIA'88, CLIA Guidelines for Quality Control Plan)**
 - b. Waste Removal Policy**
 - c. Lab Results (Guidelines for Abnormal Tests Results, Result Entry and Distribution Guide, Lab QA Notification Form, In-House Forms)**
 - d. Reference Laboratories – Guidelines for Completing Forms**
 - i. Georgia Public Health Laboratory
 - ii. LabCorp
 - iii. Quest Quatum (Quest Diagnostics)