

GCLEA Minutes – January 19, 2024

Open Session

1. Collaborative Planning

- **Date:** April 5th
- **Next Steps:**
 - **Narrow down speakers:**
 - Presentation: Lupus ECHO
 - Speaker: Nita Ham
 - **Narrow down location.**
 - **Theme:** Rural Health
 - Focus on Telemedicine.
 - **Time Frame:** 10:00 AM – 2:00 PM

2. BRFSS

- 2024 questionnaire launched last week.
- Invoicing Terri soon.
- Update to be presented at the Collaborative.

3. Lupus Dashboard (DPH)

- Estimated completion timeframe: 6–8 months.

4. Lupus ECHO

- Project is on track.

5. Collaborative Grant

- Website posting required soon.

Closed Session

1. Collaborative Meeting

- Reaching out to Nita Ham for speaker confirmation.

2. Collaborative Grant Language

- Discussed potentially reverting to previous grant language.
- Consideration to post both current and previous language versions on the website.

3. Approval of Minutes

- Motion to approve minutes passed.

4. Next Meeting

- Scheduled for February 16, 2024.

GCLEA Minutes – February 16, 2024

Open Session

1. Public Comments

2. Collaborative Planning (April 5th)

- Sending out invites soon.
- Roam was identified as a potential venue.

3. Grant Application

- Update posted on website.
- **Deadline:** April 1st, 2024 .
- **Council Review Due:** April 15th,2024.

4. Lupus Advocacy Day

- Recognized Lupus Advocacy Day.
- Received comprehensive feedback on the event.

Closed Session

1. Partnership Opportunities

- Dr. Lim visited Dorothy County.
- Potential partnership with the Dorothy County Free Clinic:
 - Exploring the expansion of pharmacy services to include lupus medications.

2. Lupus ECHO

- Scheduled for April 3rd, 2024.

3. Lupus Epidemiology Project

- Discussion on involving congressional representatives:
 - Example: Seeking a letter of support.

4. Telemedicine Discussion

5. Motions Passed

- Motion to edit minutes from last meeting.
- Motion to approve speakers for the Collaborative.

6. March 15th Meeting Planning

- Invite DHS Director and Nita Ham.

7. Upcoming Meetings

- **GCLEA Meeting:** February 23, 2024, at 8:00 AM.
- **Small planning meetings** to clarify council objectives for the Collaborative.
- **March GCLEA Meeting** rescheduled to **March 8, 2024**, at 8:00 AM.

GCLEA Minutes – March 8, 2024

Open Session

1. Collaborative (April 5, 2024)

- Morning session: Public Health talks.
- Focus session: Telemedicine.
- Lunch break.
- Announcements.
- Panel discussion featuring Nita and the Council.
- Consider offering **headshots** to make the invitations more engaging.

- Send invitations to **Teri** or **Meredith** for distribution.
- Develop a detailed outline for the panel discussion.

2. Collaborative Grant

- **Two organizations** submitted applications.
- Begin application review process.

Closed Session

3. Collaborative Grant

- Use **same scoring process** as last round.
- **Scoring deadline:** March 18, 2024.
- Discussed possibility of awarding **multiple grants**.

4. Minutes from 2/16/2024

- Correction: changed “Rome” to “roam.”
- Added “2024” to all applicable dates.
- **Motion to approve** minutes passed.

GCLEA Minutes – April 19, 2024

Open Session

1. LFAGA Walk

- Clarify whether event participation fits within the current grant requirements.
- Plan for a **GCLEA tent** at the event.
- Distribute **informational materials**.
- Use **QR code surveys** to collect feedback.
- **Event Date:** April 27, 2024 (one week from tomorrow).
- **Location:** Piedmont Park.

2. Jeff Smythe Introduction

- Jeff Smythe works with a collaborative focused on supporting marginalized communities with healthcare access.
- Plan to reach out for a future meeting to discuss **Archi**.

3. 2024 Grant

- **Posters:** Teri and Rana assigned.

Closed Session

4. LFAGA Walk

- **Representative** can be present for one hour; **Dr. Lim** and **Meredith** can cover all or most of the day.

- **Note:** GCLEA is allowed to donate to individuals but cannot receive donations.

5. 2025 Grant Planning

- **Deadline for applications:** May 19, 2024.
- **Grant Period:** June 15, 2024 – June 15, 2025.
- **Funding Amount:**
 - 2024: \$100,000
 - 2025: \$150,000
- Schedule an early planning meeting for **May 1, 2024**, from **8:00 AM to 8:30 AM** to discuss the new proposal.
- Goal to establish broader community connections and collaborate with different healthcare groups.

6. Updated Minutes

- Correction: changed "three organizations" to **two organizations** in previous minutes.
- **Motion to approve** minutes passed.

GCLEA Minutes – May 17, 2024

Meeting Canceled

GCLEA Minutes – June 21, 2024

Open Session (Informal)

- **Introductions**
- **Dr. Pemu – Lupus Management Group**
 - Share **Dr. Pemu's Fyler** with the GCLEA network.
 - Add **Dr. Pemu** and **Stefon** to the **annual meeting invite list**.

Closed Session

Planning for the New Budget Year

- **Collaborative Meeting Planning**
 - Coordinators: Representative and Meredith
 - Target date: No later than October 2024
 - Focus on the **later half of October**:
 - Possible dates: **October 17th, 18th, 25th, or 31st**
 - Time: **10:00 AM – 2:00 PM**
 - Focus on establishing **seven touchpoints**.
- **Venue Considerations**
 - **Potential location:** Middle Georgia University or another site in **Macon**.
 - Consider aligning with an existing conference if possible.

- **Outreach and Marketing**
 - Engage a **marketing person** and prioritize **updating the website**.
- **Upcoming Events and Partnerships**
 - **LFA Patient Summit:**
 - Reach out to confirm the date and explore potential collaboration/start.
 - **GCLEA Abstract Summit:**
 - Aim to participate in the **GPH meeting in May 2025**.

Next GCLEA Meeting

- Tentative dates: **July 12th or July 26th, 2024**

GCLEA Minutes – July 12, 2024

Start: 8:02 AM

End: 8:42 AM

Participants:

- Rep. Schofield
- Dr. Sam Lim
- Rana Bayakly
- Cathy Craven

- Kaitlin Ward

Open Session

Guest Presentation: Lloyd Sirmons

Contact:

- Email: lloyd.sirmons@setrc.us
- Phone: 912-337-6183
- Website: www.setrc.us

Key Points:

- Represents the **Southeastern Telehealth Resource Center (SETRC)**, funded by HRSA.
- Offers **early technical assistance** at no charge.
- Provides dissemination and education services:
 - Speaks at conferences.
 - Operates a **mobile learning center**.
- Recent visits: Mercer SOM, Tuskegee.
- Potential support for disseminating information about **Lupus ECHO**.
- Covers AL, FL, GA, SC, and certain U.S. territories.
- Also serves as **Executive Director** of the **Georgia Rural Health Association**: <https://grhainfo.org/>.

Council Discussion:

- Expressed thanks to Mr. Sirmons for attending.
- Will consider future collaborations, particularly regarding:
 - Dissemination of Lupus ECHO information.
 - Support for lupus telemedicine project.
 - Connecting providers for the **Georgia Lupus Registry**.

Closed Session

1. Approval of Minutes

- **6/21/2024 minutes approved.**

2. Dissemination Efforts

- Explore presenting at upcoming conferences:
 - **GPHA Conference**
 - **State of the Health UGA Conference**

3. Collaborative Meeting

- **Rep. Schofield** will contact **LFA-GA** about potentially adding GCLEA's meeting to their **Patient Summit**, if held.

- If not, proceed with planning a **stand-alone meeting** with an **in-person component**.

4. Administrative Updates

- **Dr. Sam Lim** will follow up with **Kaitlin Ward** regarding outstanding invoices.

5. Other Updates

- Noted that **Sen. Davenport** hosted a health event featuring a lupus information table.

6. Website Updates

- **Rep. Schofield** to meet next week with a potential **website developer/candidate**.

Next Meeting

- **Date:** August 16, 2024
- **Time:** 8:00 AM

Meeting Adjourned.

GCLEA Minutes – August 16, 2024

Start: 8:01 AM

End: 8:16 AM

Participants:

- Cathy Craven

- Dr. Sam Lim
- Kaitlin Ward
- Rep. Schofield
- Sen. Gail Davenport
- Meredith Peterson

Open Session

- No open session held.

Closed Session

1. Grant Invoices

- All grant invoices need to be submitted **as soon as possible**.

2. Minutes

- Previous meeting minutes **approved**.

3. Outreach & Collaborative Planning

- **Rep. Schofield** to reach out to **Teri** regarding:
 - YMCA **water therapy**.

- Upcoming **collaborative summit**.

4. Administration

- Admission process to **GCLEA** discussed:
 - **First interviewer** did not meet skills requirements.
 - **Second interview** conducted with a **company focused on website development and branding**.

5. Follow-Ups

- Follow up with **Josh Lyon's**.
- **Cathy Craven** scheduled a **tour of the DPH care station**.

6. Next Meeting

- **Date:** September 20, 2024
- **Purpose:** Tailor questions for **LFGA** at next meeting.

Meeting Adjourned.

GCLEA Minutes – September 20, 2024

Start: 8:05 AM

End: 8:46 AM

Participants:

- Rana Bayakly
- Rep. Schofield
- Kaitlin Ward
- Sen. Davenport
- Dr. Sam Lim
- Meredith Peterson

Open Session

- No open session held.

Closed Session

1. Approval of Minutes

- Previous meeting minutes **accepted**.

2. 2025 BRFSS

- **Invoice** needs to be **emailed**.

3. Lupus ECHO

- Project is moving forward as planned.

4. Lupus Awareness Day

- Potentially to be initiated in the **Senate**.
- **Tentative Date:** February 13, 2025.

5. GCLEA Factsheet

- **Deadline:** End of December 2024.

6. THC Registry

- Still undergoing updates.

7. Collaborative Meeting Planning

- **Collaborative Meeting** planning tabled until next month.
- Begin considering **self-planning** for the event.

Potential Details:

- **Date:** January 10, 2025
- **Location:** Roam (hybrid format for select events, but prioritize face-to-face interaction)
- **Time:** 10:00 AM – 1:00 PM

Action Items:

- Email past notes regarding collaborative meetings.
- Identify potential **talking points**:

- Racial disparities in healthcare, specifically regarding **lupus**.
- **Sen. Davenport** to discuss possible **policy changes**.
- Develop a **collaborative roadmap** with a focus on **health equity**.

Meeting Adjourned.

GCLEA Minutes – October 18, 2024

Start: 8:01 AM

End: 8:50 AM

Participants:

- Dr. Sam Lim
- Rep. Schofield
- Cathy Craven
- Brady Sylvan
- Kaitlin Ward
- Rana Bayakly
- Sen. Davenport

Open Session

1. Lupus Advocacy Day

- **Date:** February 13, 2025
- **Location:** Church across from the Capitol building.

2. Invoices Breakdown

- Rework **Meredith's invoice**.
- Review **FY 24 grant terms**.
- **Piedmont** forfeited its share of the grant.
- Discussed:
 - Reworking **grant wording**.
 - Adjusting **grant distribution process**.

Closed Session

1. Administrative Updates

- Discussed **Meredith's invoice** with Teri.
- **Minutes approved**.

2. Project Updates

- **Project ECHO** continues to meet.

3. Website Development

- **Potential vendor:** Niki Taylor (owns a branding company).
- Awaiting **council approval**.
- **Estimated cost:** \$2,500–\$3,500.

4. Collaborative Event Planning

- **Date:** January 10, 2025
- **Location:** Roam (Dunwoody)
- **Format:** Hybrid
- **Logistics:**
 - Use **LFA vendors** to assist with hybrid setup.
 - Begin **advertising immediately**.
 - **Meredith** to send out a **save-the-date postcard**.
 - **Brandy** to confirm details about **travel expenses**.
- **Lupus Awareness Day:** Confirmed as coming from the **Senate in 2025**.
- Plan to **move the lupus map** out of **DPH**.
- Adopt a **purple and white color scheme** for materials and branding.
- Invite **SERA** to the collaborative meeting.

- **Rep. Schofield** and **Meredith** to update the **guest list**.

5. Next Meeting

- Schedule **earlier GCLEA meeting** on **November 1, 2024**.

Meeting Adjourned.

GCLEA Minutes – November 1, 2024

Meeting Canceled

GCLEA Minutes – December 20, 2024

Start: 8:03 AM

End: 8:50 AM

Participants:

- Dr. Sam Lim
- Cathy Craven
- Teri Emond
- Meredith Peterson
- Rana Bayakly
- Kaitlin Ward
- Rep. Kim Schofield

- Sen. Gail Davenport

Open Session

- **LFGA Christmas Event**

- December 21, 2024

- **Collaborative Meeting**

- Michael to assist with promotions (Teri to contact him)
 - Clean up email list:
 - Collect bounce-back emails into Excel sheet
 - Collaborative Program Sessions:
 - **Research**
 - More data from BRFSS (Gold Data)
 - Potential speaker: Dr. Pemu
 - Facilitator: Rana Bayakly
 - Notes: Dr. Lim
 - **Patient Perspective**
 - Speaker: Sophia Galves

- Facilitator: Teri Emond

- **Policy & Public Health**

- Speaker: Sen. Davenport
- Speaker: Healthy Lobbyist
- Topic: PBMS
- Facilitator: Rep. Schofield
- Notes: Teri Emond

- **Community Support & Engagement**

- Speakers:
 - Katherine (LFGA)
 - Thomas Walters
 - Christopher Reed
 - Alita
- Notes: Meredith Peterson

- Finalizing collaborative plans after session
- Work on grant proposal after the collaborative

- **Staffing Update**

- Kaitlin Ward leaving at the end of December
- New contact interviewing in progress

Closed Session

- No previous minutes