

# Agenda

**GCLEA Collaborative Meeting**  
**January 19, 2024**  
**10:00 AM – 12:00 PM**

## open session

### **Collaborative Meeting Planning**

- Review potential dates for Collaborative Meeting (April/May 2024):
  - Options: April 5, April 19, May 3
  - Confirm final date
- Finalize main themes for event:
  - Rural Health
  - Telemedicine
  - Racism (as relevant to health outcomes)
  - Additional topics?
- Suggested speakers – initial discussion
- Topic planning updates:
  - BRFSS
  - LFAGA updates/questions
  - Georgia Lupus Dashboard (DPH: Nathan Hunter, Elizabeth Blankenship, Gaobin)
  - Telemedicine / Telehealth updates (including site visits)

- Lupus ECHO 2024 session planning (start: February 7, every other month at noon)

### **Collaborative Grant**

- Public posting required – process planning
- Discuss potential deadlines

## **closed session**

### **Component 1: General Updates**

- Additional discussions as needed on:
  - BRFSS data
  - GA Lupus Dashboard
  - Telemedicine / Telehealth projects
  - Lupus ECHO

### **Component 2: Collaborative Grant Review**

- Review current grant process:
  - Past proposals due October 31, 2023
  - Funding recommendations due December 15, 2023
- Discuss public posting for subgrant:
  - Review guidance from Brandy regarding transparency and best practices
  - Consider reduced timelines to stay on track

- Discuss long-term process improvement (incorporating subgrant as core component)

## **next steps**

- Assign action items
- Confirm next meeting date: February 16, 2024

# Agenda

## **GCLEA Collaborative Meeting**

**February 16, 2024**

**10:00 AM – 12:00 PM**

## **open session**

### **Collaborative Meeting Planning**

- Reschedule update: new date April 5, 2024 (10 AM – 2 PM)
- Main theme: Rural Health
- Discussion topics:
  - Telemedicine / Telehealth
  - BRFSS
  - Georgia Lupus Dashboard
  - ECHO
- Suggested speakers:
  - Nita Ham and representatives from DCH's Office of Rural Health
- Location: confirmation pending (Teri)
- Planning considerations for promotional outreach and coordination

### **Collaborative Grant Updates**

- Telemedicine / Telehealth activities update
  - Recap of recent site visit (Dougherty County)
  - Future event possibilities (Sen. Sims interest)
  - Consider summer caravan to Savannah

## **Lupus ECHO**

- 2024 session schedule review
  - Start date: April 3
  - Frequency: Every other month at noon

## **Open Discussion**

- General updates from members
- Upcoming events or announcements

## **closed session**

### **Collaborative Grant Process Review**

- Timeline review:
  - Original proposals due: October 31, 2023
  - Funding recommendations: by December 15, 2023
  - Grant period ends: June 30, 2024
  - Invoice submission deadline: prior to grant end date
- Process discussion:
  - Posting subgrant publicly to allow other 501(c)(3)s to apply
  - Possible reduced deadlines to remain on schedule
  - Long-term process considerations (incorporating subgrant details into main grant)

### **Next Steps for Current Grant Cycle**

- Action item: Post grant announcement

- Allow for collaborative or sole applications
- Encourage LFAGA to partner but not required

### **Open Discussion**

## **next meeting**

- Confirm next meeting date:
  - Suggested: March 8, 2024 (if quorum available)
  - Alternative: March 15, 2024

# GCLEA Collaborative Meeting Agenda

**Date:** March 8, 2024

## **open session**

**open discussion**

### **Planning for Collaborative Meeting – April 5, 2024**

**Time:** 10:00 AM – 2:00 PM

**Main Theme:** Health Equity Throughout the State – Focus on Rural Health

#### **Tentative Schedule:**

##### **10:00 AM – 12:00 PM**

- 20-minute presentations with brief Q&A
- 20-minute break midway

#### **Presentation Topics:**

- Public Health Surveillance
- CDC Project
- BRFSS
- Abstract on Reactions to Race
- GOAL Data on Discrimination and Lupus Flares/Damage
- Georgia Lupus Dashboard
- Improving Lupus Care Statewide
- Telemedicine: Project ECHO & GOAL

##### **12:00 PM – 1:00 PM – Lunch**

## **LFA Grants Roundtable Discussion**

**1:00 PM – 2:00 PM – Panel Discussion and Q&A**

**Facilitator:** Cathy Craven

### **Proposed Panelists:**

- Nita Ham
- Teri Emond
- Rep. Kim Schofield
- Rana Bayakly
- Dr. Ruis
- Dr. Sam Lim

### **Topics to Include:**

- Urban vs. Rural Health
- Digital Health

### **Invitee List (to be finalized):**

- Dr. Ruis
- Salathiel Deloach
- Noelle Rolle
- Senator Sims and other elected officials (list from Rep. Schofield)
- Pediatric Rheumatologists
- Meredith's uncle
- Correctional Health Representatives
- Social Workers

- Daphne Byrd (SPCC Atlanta AHEC)
- Payer Partners (Cathy)
- Community Health Workers (Kim)
- Morehouse College Representatives
- Laura Bracca (AHA)
- Jeff Smythe

### **Collaborative Grant Update**

- Application Deadline: March 7, 2024, by 5:00 PM

### **closed session**

- Collaborative Meeting Details
- Collaborative Grant Review
- Other Business

# Agenda

## **GCLEA Collaborative Meeting**

**April 19, 2024**

**8:00 AM – 9:00 AM**

## **open session**

### **open discussion**

## **LFAGA Walk (April 27, 2024 – Piedmont Park)**

- Participation overview
- Does LFAGA participation fit within current grant guidelines?
- GCLEA tent setup
- Informational materials distribution
- QR code surveys to collect attendee feedback
- Confirm logistics and staffing

## **Introduction: Jeff Smythe**

- Overview of Smythe's collaborative work supporting marginalized communities
- Plan follow-up meeting to discuss ARCHI partnership opportunities

## **Grant 2024**

- Posters: led by Teri and Rana
- Brief discussion on current grant promotions

## **closed session**

## LFAGA Walk

- Tent staffing:
  - GCLEA rep available for 1 hour
  - Dr. Lim and Meredith covering most or all of the day
- Reminder:
  - GCLEA may donate to individuals
  - GCLEA cannot accept donations

## 2025 Grant Planning

- Submission deadline: May 19, 2024
- Grant cycle: June 15, 2024 – June 15, 2025
- Budget:
  - 2024: \$100,000
  - 2025: \$150,000
- Broader community engagement:
  - Expand partnerships with healthcare organizations
- Next planning session:
  - **May 1, 2024, 8:00 – 8:30 AM**
  - Focus: Proposal development

# Agenda

**GCLEA Collaborative Meeting**

**May 17, 2024**

**8:00 AM – 9:00 AM**

## **Agenda**

- Open Session
  - Open for public comments

# Agenda

## **GCLEA Collaborative Meeting**

**June 21, 2024**

**10:00 AM – 2:00 PM**

## **open session**

### **general discussion**

- Member introductions
- Updates from collaborative partners
- Lupus management group engagement
- Additions to event and invite lists

## **closed session**

### **Planning Discussion: Upcoming Budget Year**

- Collaborative meeting timing and coordination
- Potential venues and event formats
- Communication strategies (marketing, outreach, website)
- Review of upcoming opportunities for partnership and event participation

### **next steps**

- Identify upcoming meeting date(s)
- Assign follow-up actions as needed

# Agenda

## **GCLEA Collaborative Meeting**

**July 12, 2024**

**8:00 AM – 9:00 AM**

## **open session**

### **general discussion**

- Guest presentation (telehealth/technology partner)
- Opportunities for collaboration and resource sharing
- Telemedicine support and outreach possibilities

## **closed session**

- Approval of previous meeting minutes
- Dissemination strategy updates (conference participation, event outreach)
- Planning for upcoming collaborative meeting (potential partner events or standalone session)
- Administrative and financial updates
- Recent outreach activities and community engagement
- Website and communications updates

## **next steps**

- Confirm next meeting date
- Assign action items as needed

# Agenda

## **GCLEA Collaborative Meeting**

**August 16, 2024**

**8:00 AM – 9:00 AM**

### **open session**

- General updates
- Member announcements

### **closed session**

- Grant management updates
  - Status of outstanding invoices
- Approval of prior meeting minutes
- Outreach updates
  - YMCA partnership exploration (water therapy)
  - Collaborative event planning discussions
- Administrative updates
  - Website and branding discussions
  - Membership process updates
- Follow-ups on ongoing initiatives
  - Community health partnerships

- Upcoming site visits or collaborations
- Planning for next meeting
  - LFAGA engagement and discussion preparation

## **next steps**

- Assign action items
- Confirm next meeting date: September 20, 2024

# Agenda

## **GCLEA Collaborative Meeting**

**September 20, 2024**

**8:00 AM – 9:00 AM**

### **open session**

- General updates
- Member announcements

### **closed session**

- Review and approval of previous minutes
- Administrative updates and action items
  - Invoicing and budget follow-ups
- Project updates
  - Lupus ECHO
  - BRFSS activities
  - THC Registry status
- Outreach planning
  - Lupus Awareness Day proposal (tentative 2025 date)
  - Factsheet development timeline and next steps
- Collaborative event planning
  - Initial discussion of 2025 meeting logistics and format
  - Key focus areas: equity, disparities, and policy considerations

- Future agenda planning
  - Begin outlining key topics for upcoming meetings

## **next steps**

- Identify key action items
- Confirm next meeting date

# Agenda

## **GCLEA Collaborative Meeting**

**October 18, 2024**

**8:00 AM – 9:00 AM**

## **open session**

- Planning for upcoming advocacy events
  - Preliminary discussion on 2025 Lupus Advocacy Day
- Grant and invoicing updates
  - General budget review
  - Review invoicing processes and distribution

## **closed session**

- Administrative and financial updates
  - Invoice discussions
  - Minutes approval
- Project updates
  - Ongoing collaborative projects (ECHO, registry, etc.)
- Communications and branding
  - Website development update
  - Branding considerations and vendor options

- Collaborative event planning
  - January 2025 meeting logistics and format
  - Marketing and outreach planning
  - Guest list review and next steps
- Legislative engagement
  - Updates on upcoming advocacy initiatives
  - Coordination for legislative day

## **next steps**

- Set next meeting date
- Assign follow-up tasks

# Agenda

## **GCLEA Collaborative Meeting**

**November 1, 2024**

**8:00 AM – 9:00 AM**

### **Agenda**

- Open Session
  - Open for public comments

# Agenda

## **GCLEA Collaborative Meeting**

**December 20, 2024**

**8:00 AM – 9:00 AM**

## **open session**

- **LFGA event update**
  - Upcoming event details and GCLEA involvement
- **Collaborative Meeting Planning**
  - Promotional outreach
  - Contact list management and email clean-up
  - Review of proposed program sessions:
    - Research & Data Updates
    - Patient Perspective
    - Policy & Public Health
    - Community Engagement and Support
  - Speaker and facilitator confirmations
  - Session note-taking assignments
  - Discussion of grant-related work following the collaborative meeting
- **Staffing and administrative updates**
  - Transition planning
  - New staffing contacts and introductions

## **closed session**

- Prior minutes review (if applicable)
- Additional administrative items (as needed)

## **next steps**

- Assign action items
- Confirm next meeting date