



# State Interagency Coordinating Council Meeting

Georgia's Part C Program | Babies Can't Wait (BCW)

**Thursday, January 18, 2024**  
**Public Session 9:00am-11:30 am**  
**Executive Session 12:00-2:15 pm**

**GA Department of  
 Early Care and Learning  
 2 Martin Luther King Jr. Drive  
 8<sup>th</sup> Floor, Oak Conference Room  
 Atlanta, GA 30334**

**Attendees- Public Session**

Karen Lewis, Kevin Byrd, Elizabeth Snarey, Jenni Nowicki, Dian Roberts, Mesha Robinson, Shermell Martin, Kristen Craig, Asia Brown, Robin Schafer, Demetres Thomas, Kelly Weaver, Shari Whiting, Tania Beavers, Kimberly Williams, Fozia Eskew, Melissa Story, Laura Moncada, Javonna Williams, Tamara Wilson, Shannon Hall, Mary Howard, Jessie Judkins, Shannon Hall, Tracy Bain, Tamela Baker, Mili Cordero, Andrew Gaines, Latashi Laster, Debra Pileggi, Brittany Sims, Bernard Moore, Callan Wells, LaDonna Craft, Lynn Riley, Kimbla Williams, Emma Weiss, Synita Griswell, Alondra Mustafa, Aime Locicero, Keilondria Robertson, Erica Glenn, Kelly Ball, Cindy Vail, Carol Darrah, Kiara Loud, Veronica Thomas, Kathryn Pickard, Victrecia Hines, Lois Blockley, Sharifa Peart, Allison Setterlind, Megan Walsh, Deandra Massey, Nella Carmichael, D'Arcy Robb, Cora Bullock, Sharonda Davis, Courtney Chandler, Micole Talley, Kathleen Trella-Newland, Jan Stevenson, Reena Patel, Amy Bush

**Attendees- Executive Session**

Karen Lewis, Kevin Byrd, Elizabeth Snarey, Jenni Nowicki, Dian Roberts, Mesha Robinson, Shermell Martin, Judy Threlkeld, Erica Glenn, Kelly Ball, Cindy Vail, Carol Darrah, Grechelle Blocker, Julie Burns, Kristen Craig, Shannon Hall, Kimberly Williams, Donjai Calhoun, Micole Talley, Kelly Weaver, Mili Cordero, Synita Griswell, Fozia Eskew, Aime Locicero, Kelly Ball, Erica Glenn, Veronica Thomas, Deandra Massey, Callan Wells, Kimberly Williams, Jan Stevenson, Kathleen Trella-Newland, Sharifa Peart

**Meeting Agenda**

Topics	Time	Accountable Person(s)
Registration/Sign-In	8:30am	All
Welcome, Roll Call	9:10am	Karen Lewis, Chair
Review and Approval of Minutes: <ul style="list-style-type: none"> <li>October 27, 2023, meeting/Public &amp; Executive</li> </ul> <i>Meeting minutes were reviewed and approved. *Minutes will be made available upon request.</i>	9:15am	Karen Lewis



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<p>Lead Agency Report</p> <ul style="list-style-type: none"> <li>• Women, Children, and Nursing Services and BCW updates:               <ul style="list-style-type: none"> <li>• <b>APR</b> <ul style="list-style-type: none"> <li>○ Submission Date: Feb. 1, 2024</li> <li>○ Submitted to K. Lewis (mid-December); Council (end of Dec.)</li> <li>○ Reviewed by (6 council members):                   <ul style="list-style-type: none"> <li>▪ Karen L., Julie B., Milli C., Jan S., Cindy V., and Kristen C.</li> </ul> </li> </ul> </li> <li>• <b>Part C Grant Application</b> <ul style="list-style-type: none"> <li>○ Due May 2024</li> <li>○ Must be posted for public comment by mid-March 2024</li> <li>○ Ad hoc review meeting can be developed to include SICC review/feedback</li> </ul> </li> <li>• <b>EISM (data system) update</b> <ul style="list-style-type: none"> <li>▪ RFP being prepared to be sent to DOAS and GTA for review/approval</li> </ul> </li> <li>• <b>EIC Quarterly Leadership Training (Atlanta)</b> <ul style="list-style-type: none"> <li>○ 2/27-28</li> <li>○ 2/28: Crucial Conversations Training</li> </ul> </li> <li>• <b>GA PCLC</b> <ul style="list-style-type: none"> <li>○ Jan. 31, 2024 – June 1, 2024</li> <li>○ Metro: Macon, LaGrange, Fulton, DeKalb, Clayton, and Cobb</li> <li>○ Combination of virtual &amp; in-person sessions</li> </ul> </li> <li>• <b>SC Summit</b> <ul style="list-style-type: none"> <li>○ Tentative Date: March 14, 2024 (8:30 am – 5 pm)</li> <li>○ Stipends available (In-person/Virtual)</li> <li>○ 6 on-site training locations:                   <ul style="list-style-type: none"> <li>▪ Gainesville</li> <li>▪ Cobb</li> <li>▪ Albany</li> <li>▪ Macon</li> <li>▪ Coastal</li> <li>▪ Gwinnett</li> </ul> </li> <li>○ <b>Topics:</b> Family Centered Practices, Challenging Behaviors, Transition, Family Panel, PR and Safeguards, FCP/Determination</li> </ul> </li> </ul> </li> </ul>	<p>9:30 am</p>	<p>Kevin Byrd, Early Intervention (EI) Deputy Director/Part C Coordinator</p>
<p><b>DAYC – 2</b> Tool Training</p>		



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<p>February 27, 2024, 1:00pm - 3:30 pm</p> <p>May 23, 2024, 10:00am-12:30pm</p> <p>Virtual WEBEX training</p> <ul style="list-style-type: none"> <li>• Overview of test and components</li> <li>• Testing options</li> <li>• General scoring guidelines</li> <li>• Basals and Ceilings</li> <li>• Types of scores available for the results</li> <li>• Practice scoring activities</li> <li>• Basic interpretation</li> <li>• Answer questions that programs have</li> </ul> <p><b><u>Mentor Coach Training</u></b></p> <p>FIPP Partners</p> <p>April 2024</p> <ul style="list-style-type: none"> <li>• Using natural learning environment practices and care giver coaching (Rush &amp; Sheldon, 2020) in home, community and childcare context.</li> <li>• Using resource-based intervention practices to help care givers identify priorities, identify formal and informal resources, analyze, and select resources, mobilize resources, and evaluate the effectiveness of the chosen resources.</li> <li>• Use of FIPPs proprietary resources to self-assess and guide practice.</li> <li>•</li> <li>• <b>Comprehensive Systems Professional Development (CSPD)</b> <ul style="list-style-type: none"> <li>○ Updates will be presented by Micole Talley at the SICC meetings</li> </ul> </li> <li>• <b>DMS 2.0 Stakeholders Group Update (Judy/Shannon/Elizabeth)</b></li> <li>• <b>2024 BCW Conference</b> <ul style="list-style-type: none"> <li>○ Location: Atlanta Marriott Perimeter Center (conference center)</li> <li>○ Theme: The GA Blueprint of Early Intervention</li> <li>○ Dates: June 1<sup>st</sup> – 4<sup>th</sup> <ul style="list-style-type: none"> <li>▪ 6/1: Family Day</li> <li>▪ 6/2: Pre-Conference Workshops</li> <li>▪ 6/3-4: Conference Sessions</li> <li>▪ SAVE THE DATE (EVERYONE); PROPOSALS (LAST YEAR PRESENTERS)</li> </ul> </li> </ul> </li> <li>• <b>Lead Agency Activities</b> <ul style="list-style-type: none"> <li>○ DEC Conference: 11/28-12/1</li> </ul> </li> </ul>		



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<ul style="list-style-type: none"> <li>Kevin/Mesha/Jenni/Kiara/Ellie/<b>Andrew</b></li> </ul> <p>Karen Lewis acknowledged SICCC members that attended the DEC conference (Cindy Vail, Carol Darrah, Karen Lewis, Allison Setterlind, and Micole Talley)  <i>*Dr. Cindy Vail provided an updated re the Environmental scan.</i></p>		
<p>Public Comment (via in-person, in writing, conference line, or Microsoft Teams)</p> <p><i>There were no public comments shared in writing, via phone, in person, or online.</i></p>	9:55 am	Elizabeth Snarey, BCW SICCC & Family Support Manager
<p>Guest Speaker: Emergency Preparedness- Supporting Children with Disabilities and Their Families</p> <p><i>Keilondra Robertson gave an interactive presentation regarding emergency preparedness for vulnerable populations (individuals and children with disabilities). Ms. Robertson also shared about the Georgia Emergency Preparedness Coalition for Individuals with Disabilities and Older Adults (GEPC)</i></p> <p><i>*A copy of the presentation was sent out to the Council and can be made available upon request</i></p>	10:00am	Keilondra Robertson, MPH, LMSW Mass Care/At-Risk Populations Specialist / Division of Health Protection Georgia Department of Public Health
<p>Other Updates from Council  <i>Council members shared upcoming conference dates:</i></p> <p><i>Darcy Robb shared Advocacy Day with GCDD and Callan Wells announced Strolling Thunder dates</i></p> <p><i>Kevin Byrd referenced emergency preparedness info sent to council members in advance of SICCC meeting</i></p> <p><i>BCW Conference, Atlanta, GA June 1-4, 2024</i>  <i>DEC Conference, New Orleans, LA September 17-20, 2024</i>  <i>OSEP Conference, Washington D.C. August 6-8, 2024</i></p>	11:00	Council Members
<p><i>New, returning and existing members of the of the council introduced themselves and shared their connection to EI</i></p> <p><b>End Public Session, Break for Lunch</b></p>	11:30 am-12:00 pm	Karen Lewis
<p><b>Executive Session Begins</b></p>	12:00 pm	Karen Lewis, SICCC Chair



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<p>CSPD Update/Questions <i>Dr. Micole Talley shared a high level CSPD update. *A copy of the presentation was shared with the Council.</i></p>	12:05 pm	Dr. Micole Talley, Ed. D, Early Childhood Project Manager (GSU – CLD)																										
<p>Differentiated Monitoring and Support 2.0 (DMS 2.0)</p> <p><i>Judy Threlkeld provided a brief update on the 4 DMS work groups (General Supervision, Data, Fiscal, Dispute Resolution) There were questions about each group's goals, deadlines, and timelines. Council members requested additional information about DMS work groups</i></p>	12:10 pm	Judy Threlkeld, (BCW Program Consultant)																										
<p>SICC Budget Update <i>Shannon Hall provided an SICC budget update: A copy was sent out to Council</i></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center;">Budget Year 2024 July 1, 2023 - September 30, 2024 Expenditures through December 2023</th> </tr> </thead> <tbody> <tr> <td>Budget Allocation</td> <td style="text-align: right;"><u>\$20,000.00</u></td> </tr> <tr> <td>Less Expenditures:</td> <td></td> </tr> <tr> <td>Supplies &amp; Materials - Office Supplies</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Printing</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Meeting Cost - Group Meals</td> <td style="text-align: right;">\$592.47</td> </tr> <tr> <td>Travel</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Other Expenses</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Per Diem &amp; Fees Expensed</td> <td style="text-align: right;">\$200.00</td> </tr> <tr> <td>PO Encumbrances Held - Per Diem &amp; Fees</td> <td style="text-align: right;">\$2,900.00</td> </tr> <tr style="background-color: #e0e0e0;"> <td><b>Total Expenditures and Encumbrances</b></td> <td style="text-align: right;"><b><u>\$3,692.47</u></b></td> </tr> <tr> <td>Remaining Available Budget</td> <td style="text-align: right;"><u>\$16,307.53</u></td> </tr> <tr style="background-color: #e0e0e0;"> <td><b>% Spent &amp; Encumbered for Expense to Current Date</b></td> <td style="text-align: right;"><b>18.46%</b></td> </tr> </tbody> </table>	Budget Year 2024 July 1, 2023 - September 30, 2024 Expenditures through December 2023		Budget Allocation	<u>\$20,000.00</u>	Less Expenditures:		Supplies & Materials - Office Supplies	\$0.00	Printing	\$0.00	Meeting Cost - Group Meals	\$592.47	Travel	\$0.00	Other Expenses	\$0.00	Per Diem & Fees Expensed	\$200.00	PO Encumbrances Held - Per Diem & Fees	\$2,900.00	<b>Total Expenditures and Encumbrances</b>	<b><u>\$3,692.47</u></b>	Remaining Available Budget	<u>\$16,307.53</u>	<b>% Spent &amp; Encumbered for Expense to Current Date</b>	<b>18.46%</b>	12:15 pm	Shannon Hall, Senior Business Manager Women, Children, and Nursing Services
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<p>APR: Review and Questions</p> <p><i>Kevin Byrd provided an overview of the draft APR. Discussed going to quarterly reviews. The document was sent to the executive council in advance of the meeting. A small group will come together for additional review, questions, and comments following the SICC meeting. Deadline for APR is 2/1/2024</i></p>	12:20 pm	Kevin Byrd, Early Intervention (EI) Deputy Director/Part C Coordinator																										
BCW Contract with Parent to Contract Parent of Georgia Update	1:20 pm	Stephanie Moss																										



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<p><i>Stephanie Moss provided an overview of the ways in which P2P supports early intervention in Georgia. A copy of the presentation was sent out to Council and can be made available upon request</i></p>		
<p>SICC Sub-Committee Report Out</p> <ul style="list-style-type: none"> <li>• Budget/Finance Julie Burns- no additional update from the fiscal update discussed using funds for upcoming meetings and additional trainings</li> <li>• EIC Committee / Local District Liaisons no update</li> <li>• Nominating and Orientation discussed planning orientation for new and returning members</li> <li>• Parent Advisory discussed flyer to recruit parents</li> <li>• Annual Report to Governor/APR discussed the annual report to the governor tri fold and updating and sharing as a tool to educate</li> <li>• Personnel Prep/Recruitment Retention discussed recently held parent panel, the benefits and in the works to plan more</li> <li>• Service Delivery and Programs no updates</li> </ul> <p><i>Each sub-committee provided an update and overview</i></p>	1:50 pm	SICC Sub-Committee Chair/Representative
<p>Announcements</p> <ul style="list-style-type: none"> <li>• Council Contact Info &amp; Proxy Updates</li> <li>• Council Reminders</li> <li>• Next meeting</li> <li>• DMS Work Group</li> </ul>	2:10 pm	Elizabeth Snarey, BCW SICC & Family Support Manager
Adjourn	2:20	Karen Lewis