

**MINUTES OF THE  
BOARD OF PUBLIC HEALTH MEETING  
OCTOBER 25, 2011**

Members Present:

Kathryn K. Cheek, MD, FAAP (via conference call)  
James W. Curran, MD (via conference call)  
Phillip L. Williams, Ph.D. (via conference call)  
Cynthia F. Greene, DMD (via conference call)  
Robert S. Harshman, MD (via conference call)  
Gary D. Nelson, Ph.D. (via conference call)  
Mitch Rodriguez, MD (via conference call)  
James M. Smith, Ph.D. (via conference call)  
Donald W. Venn, II, M.Ed (via conference call)

Members Absent:

None

The Board of Public Health held a special called meeting via conference call. Commissioner Brenda Fitzgerald was also present on the call. An agenda and a List of Attendees are attached hereto and made official parts of these Minutes as Attachments #1 and #2. Commissioner Fitzgerald called the meeting to order at 1:00 PM.

**Commissioner's Opening Remarks**

Commissioner Fitzgerald welcomed everyone and did a roll call of members present.

The first order of business was election of board officers, a Chairman and a Secretary.

Dr. Williams nominated Dr. Nelson to be the Chairman of the Board of Public Health. No other nominations were raised. Mr. Venn motioned to close the nominations; Dr. Rodriguez seconded the motion. A verbal vote was taken and Dr. Nelson was voted the Chairman by acclamation.

**Resolution: Capital Outlay Bond Projects for FY12**

The one agenda item was the resolution to adopt the capital outlay bond projects for Fiscal Year 2012. Ms. Kate Pfirman, the Chief Financial Officer of the Department of Public Health (DPH) summarized the resolution.

These bonds were appropriated and are in the appropriation for the budget this year. This resolution is for three buildings in the possession of DPH. A handout was presented that summarizes the renovations.

- Albany Regional Lab waterproofing - \$130,000;
- Waycross Regional Lab exterior renovations - \$150,000; and,
- Skyland Regional Office installation of energy efficient windows - \$220,000.

The total cost of the bonds is \$500,000. These bonds are scheduled to be sold in early November. Ms. Pfirman then asked if there were any questions.

Dr. Harshman asked if this is the normal process where bonds need to be sold for these sorts of projects. Ms. Pfirman confirmed it is and these are five year bonds.

Mr. Venn asked if there was a similar plan for the next couple of years for other buildings that perhaps need repair to utilize bonds similarly. Commissioner Fitzgerald responded that we have made a bond request for next year. Dr. Fitzgerald indicated that Mr. Troy Edwards or Ms. Janie Brodnax were present and they could go through that in more detail or we can schedule that at a later date.

Dr. Williams inquired about paying the bonds back - is that dependent on state tax revenue to be increased at some point to be able to pay off the bonds? Commissioner Fitzgerald responded that there would not be a tax increase. The state has a certain debt ceiling and they are allowed to issue bonds up to that debt ceiling. These are within that debt ceiling and the funding was appropriated to pay the debt service on these bonds.

Dr. Williams motioned for the sale of a bond for capital improvements. Dr. Rodriguez seconded the motion. After a vote, the motion was approved unanimously.


#### **Election of Secretary**

Mr. Venn nominated Dr. Rodriguez to be the Secretary and Dr. Williams seconded the nomination. No other nominations were received. After a vote, the nomination was approved by acclamation.


#### **Adjournment**

There being no further business to be brought before the Board, Chairman Nelson adjourned the meeting at 1:17 PM.

THESE MINUTES ARE HEREBY APPROVED AND ADOPTED THIS THE 8TH DAY OF NOVEMBER, 2011.



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Gary D. Nelson, Ph.D.  
Chairman



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Misael Rodriguez, MD  
Secretary

#### Official Attachments:

1. List of Attendees
2. Agenda
3. Capital Outlay Bond Projects for FY12

**BOARD OF PUBLIC HEALTH MEETING  
OCTOBER 25, 2011  
LIST OF ATTENDEES**

Board Members:

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2 Peachtree St NW

Commissioner Brenda Fitzgerald  
James C. Howgate  
Janie Brodnax  
Kate Pfirman  
Sidney Barrett  
Christine Greene  
Troy Edwards  
Bob Shaw



## Board of Public Health Meeting

Tuesday, October 25, 2011  
1:00 PM – 1:30 PM

2 Peachtree St NW  
Conference Rooms 12-395, 13-390 and 16-105  
Atlanta, GA 30303

### A G E N D A

- A. Call to Order..... Brenda Fitzgerald, M.D.
- B. Report of the Commissioner..... Brenda Fitzgerald, M.D.
- C. Election of Board Officers
- D. Resolution: Capital Outlay Bond Projects for FY12
- E. Adjourn