

**MINUTES OF THE  
BOARD OF PUBLIC HEALTH MEETING  
NOVEMBER 8, 2011**

**Members Present:**

Gary D. Nelson, Ph.D., Chairman  
Mitch Rodriguez, MD, Secretary  
Kathryn K. Cheek, MD, FAAP  
James W. Curran, MD  
Phillip L. Williams, Ph.D.  
Cynthia F. Greene, DMD  
James M. Smith, Ph.D.  
Donald W. Venn, II, M.Ed

**Members Absent:**

Robert S. Harshman, MD

The Board of Public Health held its monthly board meeting on November 8, 2011 at 2 Peachtree Street NW in the 5<sup>th</sup> Floor Board Room. An agenda and a List of Attendees are attached hereto and made official parts of these Minutes as Attachments #1 and #2. Chairman Nelson called the meeting to order at 1:05 PM.

The Secretary called roll. All members present except for Robert Harshman.

**Approval of Minutes**

The Secretary presented the minutes of the October 25, 2011 meeting for discussion and approval. There was no discussion. Dr. Curran motioned for approval of the minutes; Dr. Cheek seconded the motion. The motion passed unanimously.

**Board Member Introduction**

Commissioner Fitzgerald introduced one of the board members, James M. Smith, Ph.D.. He gave an overview of his background to the board. Next month Dr. Nelson will do the same.

**Review & Adoption of By-Laws for Board of Public Health**

Sid Barrett, the General Counsel for the Department of Public Health, presented a draft set of by-laws that were created based off of the by-laws of the Department of Community Health. After discussion Dr. Curran motioned that the by-laws be adopted; Dr. Smith seconded the motion. The motion passed unanimously. The By-Laws of the Board of Public Health are in Attachment #3.

**Election of Vice Chair**

Dr. Rodriguez opened the floor for nominations for the position of Vice Chair. Dr. Smith nominated Dr. Cheek for the position; Dr. Williams seconded the motion. No other nominations were raised. Dr. Curran motioned to cease the nominations; Dr. Smith seconded the motion. The motion passed unanimously.

**Frequency of Meetings**

Chairman Nelson shared that during the Board Orientation and subsequent communications the frequency of meetings was discussed. The consensus was to meet on the 2<sup>nd</sup> Tuesday of the month in the afternoon. Chairman Nelson opened the floor for discussion. A question was asked about the length of the meetings. Chairman Nelson replied that the agenda would drive the time of the meetings.

With no further discussion heard the board meetings will occur on the 2<sup>nd</sup> Tuesday of the month in the afternoon.

**Presentations**

Ms. Janie Brodnax, the Chief Operating Officer of the Department of Public Health, made a presentation regarding the properties for the Department of Public Health. The presentation is Attachment #4.

Ms. Janie Brodnax and Dr. Betty Franko made a presentation regarding the Public Health Laboratory. The presentation is Attachment #5.

Ms. Kate Pfirman made a presentation regarding the Preventive Service Block Grant. The presentation is Attachment #6.

**Commissioner's Report**

Dr. Brenda Fitzgerald gave her report of the Commissioner.


**Other Business**

Dr. Phillip Williams spoke about the University of Georgia School of Public Health Evaluation of the New GIA Formula.

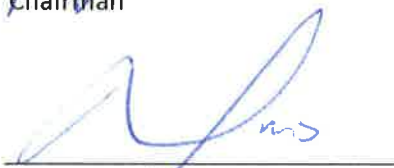
**Adjournment**

There being no further business to be brought before the Board, Chairman Nelson adjourned the meeting at 2:56 PM.

THESE MINUTES ARE HEREBY APPROVED AND ADOPTED THIS THE 10<sup>TH</sup> DAY OF JANUARY, 2012.



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Gary D. Nelson, Ph.D.  
Chairman



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Misael Rodriguez, MD  
Secretary

**Official Attachments:**

1. List of Attendees
2. Agenda
3. By-Laws of the Board of Public Health
4. Properties Presentation
5. Laboratory Presentation
6. Preventive Service Block Grant Presentation