

Policy

Local agencies shall offer participants the option of completing a secondary low-risk nutrition education contact online at www.gawiconline.org. Local agencies must ensure all online contacts are documented in the medical record. If participants elects to complete secondary nutrition education contacts online, the local agency must provide the appropriate resources (i.e. gawiconline business cards) or training for participants on how to access and use the website.

Purpose

To provide Georgia WIC participants with a self-directed alternative method of receiving low risk secondary nutrition education that may be completed prior to coming into the WIC clinic.

Procedures

- I. The local agency may allow the participant to complete the online nutrition education in the clinic.
- II. If participants elects to complete secondary nutrition education contacts online, the local agency must:
 - A. Review the procedures and requirements for completing online nutrition education.
 - B. Offer participants an opportunity to speak with a CPA to answer any questions that they may have at the first clinic visit following an online secondary education contact.
 - C. Verify an online nutrition education contact was completed during the current certification period prior to issuing vouchers. [See Participant Nutrition Education Policy](#).

Note: In most cases education completed using Georgia WIC Online will be automatically documented in your WIC system.

 - D. Document online nutrition education contacts for all family members participating in WIC at the time the activity was completed.
 - E. Upload or enter the online nutrition education contact into the front-end system.
 1. If the local agency WIC system does not reflect an online contact, staff must utilize the processes described in the [GaWICOnline User Manual](#) to screen for completion of a secondary nutrition education lesson.
 2. Once completion of the online nutrition education is verified, local agency

staff person can enter the data manually as follows:

- a. Enter the Secondary Nutrition Education Provider Code, P7 “Self-Study (Used with Online Education or Kiosk)”
 - b. Enter the Secondary Nutrition Education Service Code, O (Online).
 - c. Assist the participant with correcting incorrect WIC Identification (ID) numbers or correcting other family members’ WIC ID numbers, as needed.
- F. Offer participants a group or individual contact if unable to verify online education.
- G. Inform participants that while high-risk participants are eligible to visit the website, high-risk participants must still receive a high risk nutrition education contact.

Authority

7 C.F.R. §§ 246.11

WIC Nutrition Services Standards – Standard 7

Definitions/Supporting Information

Competent Professional Authority (CPA) – An individual on the local agency staff who is authorized to determine nutritional risk and prescribe supplemental foods. The following individuals may be authorized and trained to serve as a CPA: physicians, nutritionists (bachelor’s or master’s degree in Nutritional Sciences, Community Nutrition, Clinical Nutrition, Dietetics, Public Health Nutrition), registered dietitians, licensed dietitians, registered nurses, and physician assistants (certified by the National Committee on certification of Physicians Assistants or certified by the State medical certifying authority), or State or local medically trained health officials.

Secondary Nutrition Education – Participant-centered nutrition education that is provided at any WIC follow-up visit between certifications including half-certification, mid-certification and mid-Assessment.

Low Risk Nutrition Education – General nutrition education provided to WIC participants not defined as high risk (as defined in the [Risk Criteria Handbook](#)).