



State Interagency Coordinating Council Meeting

Georgia's Part C Program | Babies Can't Wait (BCW)

Friday, October 27, 2023
Public Session 9:00am-10:45am
Executive Session 12:00-1:45pm

Macon Babies Can't Wait Office
201 Second Street, Suite 1100
Macon, GA 31201

Meeting Agenda

Attendees (In-Person and Virtual)

Karen Lewis, Kevin Byrd, Jenni Nowicki, Dian Roberts, Mesha Robinson, Elizabeth Snarey, Cindy Vail, Carol Darrah, Don Chaney, Kristen Craig, Lisa Wiles, Demetres Thomas, Tania Beavers, Wanda Guy, Javonna Williams, Kelly Weaver, Candice Aaron, Alondra Mustafa, Kimberly Williams, Fozia Eskew, Lynn Riley, Cassandra Kelly, Lori Jackson, Heidi Evans, Briana Johnson, Yvette Garrett, Shari Whitin, Tracy Bain, Ellie Gonsalves, Velma Samuels, Linda Lasker, Laura Moncada, Allison Setterlind, Tamara Wilson, Kiara Loud, Karen Alleyne-Pierre, Synita Griswell, Toyosi Muiyiwa, Barbara Ross, Debra Pileggi, Mudiwa Mbele, Joanie Perry

Topics	Time	Accountable Person(s)
Registration/Sign-In	8:30am	All
Welcome, Roll Call	9:00am	Karen Lewis, Chair
Review and Approval of Minutes: <ul style="list-style-type: none"> August 18, 2023, meeting/Public August 19, 2023, meeting/Executive 	9:15am	Karen Lewis
<i>August 2023 meeting minutes were reviewed and approved by the Council.</i>		
Lead Agency Report <ul style="list-style-type: none"> Women, Children, and Nursing Services and BCW updates APR <ul style="list-style-type: none"> Currently working on Expect additional local data (<i>performance indicators: Natural Environment, Child Outcome Summary (COS), Family Outcome Survey (FOS), Community Awareness – Child Find, Informal Complaints- Dispute Resolutions</i>) Goal is to have draft APR prepared for SICC review by Dec. 8, 2023, with a return date of Jan. 5, 2024. EISM (data system) update <ul style="list-style-type: none"> Request For Proposal (RFP) being prepared to be sent to the Department Of Administrative Services (DOAS) and Georgia Technology Authority (GTA) for review/approval Comprehensive Systems Professional Development (CSPD) <ul style="list-style-type: none"> Updates presented by Micole Talley DMS 2.0 Update <ul style="list-style-type: none"> Equity in Family Outcomes (In-person convening: 9/27/23 in Chapel Hill, NC) <ul style="list-style-type: none"> The purpose is to support state teams in their efforts to 	9:20 am	Kevin Byrd, Early Intervention (EI) Deputy Director/Part C Coordinator



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<p>improve the quality of family data and to use this data to improve implementation of recommended practices to families and family engagement at multiple levels. Also, assists our intention of creating efforts to improve family outcomes through collaborative and sustainable systemic change focused on advancing equity.</p> <ul style="list-style-type: none"> ○ Elizabeth Snarey/Jenni Nowicki/Karen Lewis ● Finance/Fiscal (In-Person Meeting: 9/18-21/23 in Portland, OR) <ul style="list-style-type: none"> ○ Focuses on Part C Lead Agency thinking strategically and developing a business plan to achieve clear objectives that are identified to improve EI finance system. ○ Kevin Byrd/Michael Lo/Shannon Hall/Julie Burns/Judy Threlkeld ● Development of DMS groups that includes stakeholders <ul style="list-style-type: none"> ○ Meetings scheduled and led by state team members: Judy Threlkeld, Shannon Hall (Fiscal), Elizabeth Snarey (Dispute Resolution) ● 2024 BCW Conference <ul style="list-style-type: none"> ○ Location: Atlanta Marriott Perimeter Center (conference center) ○ Developed a conference planning committee (including representatives from the state and local office as well as Karen Lewis (SICC)) ○ Karen Lewis & Elizabeth Snarey will be sharing and gathering ideas from any SICC members who are interested in participating ● Lead Agency Activities <ul style="list-style-type: none"> ○ <i>Down Syndrome Association: Buddy Walk</i> <ul style="list-style-type: none"> ▪ Oct. 7th @ KSU (Marietta Campus) ▪ Kevin Byrd & Karen Lewis ○ <i>Pediatricians on the Perimeter</i> <ul style="list-style-type: none"> ▪ Oct. 6th – 7th @ Westin Atlanta ▪ Dian Facey & Jenni Nowicki ○ Discussions at Lead Agency about having an event similar to the Buddy Walk that would take place prior to the 2024 Conference – <u>More information to come</u> 		



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<ul style="list-style-type: none"> • Recruitment Marketing Campaign <ul style="list-style-type: none"> ○ Working with the DPH marketing team to develop various marketing materials to assist with provider recruitment <ul style="list-style-type: none"> ▪ Rack cards with info regarding the roles the program is hiring, general information about contracting and a QR code that directs interested providers to the provider relations tab on the BCW website • EI Marketing Campaign <ul style="list-style-type: none"> ○ Digital billboards ○ Bus wraps ○ Signage in local businesses (areas within the community where target populations/families typically gather in the community– i.e., convenient stores, grocery stores, bus stops, Marta stations, gas stations, etc.) ○ Media outlets (i.e., iHeart radio, social media platforms, website banners, etc.) ○ All marketing items will have a QR landing page about EI services and supports in GA 		
<p>Public Comment (via in-person, in writing, conference line, or Microsoft Teams)</p> <p><i>Public comment was read during this meeting. A copy of the comment can be reviewed upon request</i></p>	9:40 am	Elizabeth Snarey, BCW SICC & Family Support Manager
<p>Update: North Central Health District</p> <p><i>An update from the North Central Health District was provided. Provider shortages were discussed.</i></p>	10:00am	Lisa Wiles Babies Can't Wait/Early Intervention Coordinator/District Office Georgia Department of Public Health North Central Health District
<p>Other Updates from Council</p> <p><i>No additional updates from the Council were shared.</i></p>	10:30 am	Council members
<p>End Public Session, Break Individually for Lunch OR Family Interactions</p>	10:45 am-12:00 pm	Karen Lewis
<p>Executive Session Begins</p>	12:00 pm	Karen Lewis, SICC Chair
<p>CSPD Update/Questions</p> <p><i>Dr. Micole Talley provided a CSPD update. There were no questions from the Council.</i></p> <p><i>*A copy of the presentation was sent out to the Council and may be viewed upon request</i></p>	12:05pm	Dr. Micole Talley, Ed. D, Early Childhood Project Manager (GSU – CLD)



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<p>SICC Budget Update</p> <p><i>Shannon Hall provided an overview of the SICC budget.</i></p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse; text-align: center;"> <tr> <td colspan="2">Budget Year 2023 July 1, 2022 - September 30, 2023 Expenditures as of October 17, 2023</td> </tr> <tr> <td style="text-align: left;">Budget Allocation</td> <td style="text-align: right;">\$10,000.00</td> </tr> <tr> <td colspan="2">Less Expenditures:</td> </tr> <tr> <td style="text-align: left;">Supplies & Materials - Office Supplies</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td style="text-align: left;">Printing</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td style="text-align: left;">Meeting Cost - Group Meals</td> <td style="text-align: right;">\$2,158.80</td> </tr> <tr> <td style="text-align: left;">Travel</td> <td style="text-align: right;">\$1,771.55</td> </tr> <tr> <td style="text-align: left;">Other Expenses</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td style="text-align: left;">Per Diem & Fees</td> <td style="text-align: right;">\$4,818.22</td> </tr> <tr> <td style="text-align: left;">PO Encumbrances - Per Diem & Fees</td> <td style="text-align: right;">\$250.00</td> </tr> <tr style="background-color: #e0e0e0;"> <td style="text-align: left;">Total Expenditures and Encumbrances</td> <td style="text-align: right;">\$8,998.57</td> </tr> <tr> <td style="text-align: left;">Lapsed Funds</td> <td style="text-align: right;">\$1,001.43</td> </tr> <tr style="background-color: #e0e0e0;"> <td style="text-align: left;">% Spent</td> <td style="text-align: right;">89.99%</td> </tr> <tr> <td colspan="2">Budget Year 2023 Closed 9/30/2023</td> </tr> </table> <p><i>*A full copy of the budget update was shared with the Council and can be viewed upon request.</i></p>	Budget Year 2023 July 1, 2022 - September 30, 2023 Expenditures as of October 17, 2023		Budget Allocation	\$10,000.00	Less Expenditures:		Supplies & Materials - Office Supplies	\$0.00	Printing	\$0.00	Meeting Cost - Group Meals	\$2,158.80	Travel	\$1,771.55	Other Expenses	\$0.00	Per Diem & Fees	\$4,818.22	PO Encumbrances - Per Diem & Fees	\$250.00	Total Expenditures and Encumbrances	\$8,998.57	Lapsed Funds	\$1,001.43	% Spent	89.99%	Budget Year 2023 Closed 9/30/2023		12:30 pm	Shannon Hall, Senior Business Manager Women, Children, and Nursing Services
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<p>SICC Sub-Committee Report Out</p> <ul style="list-style-type: none"> Budget/Finance EIC Committee / Local District Liaisons Nominating and Orientation Parent Advisory Annual Report to Governor/APR Personnel Prep/Recruitment Retention Service Delivery and Programs <p><i>Each sub-committee provided any relevant updates with the Council.</i></p>	1:00 pm	SICC Sub-Committee Chair/Representative																												
<p>Announcements</p> <ul style="list-style-type: none"> Council Contact Info & Proxy Updates Council Reminders Next meeting DMS Work Group 	1:30 pm	Elizabeth Snarey, BCW SICC & Family Support Manager																												
<p>Adjourn</p>	1:45 pm	Karen Lewis																												



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