




**GEORGIA DEPARTMENT OF PUBLIC HEALTH  
OEMS-INS-2021-004  
REQUIREMENTS FOR CONDUCTING DEPARTMENT  
APPROVED EMR OR EMT PSYCHOMOTOR EXAMS**

Approval:		07/01/2021
	Richard Rhodes, State EMS Training Coordinator, Office of EMS and Trauma	Date
		07/01/2021
	David Newton, Director, Office of EMS and Trauma	Date

### 1.0 PURPOSE

The intent of this policy is to create a defined process for requesting and conducting a Department-approved EMT or EMR psychomotor exam.

### 2.0 AUTHORITY

The Georgia Department of Public Health, Office of EMS and Trauma, OEMS-INS-2021-004, Process for Conducting Department Approved EMT or EMR Psychomotor Exams is published under the authority of the Department and in compliance with the following:

#### 2.1 Official Code of Georgia Annotated (O.C.G.A.):

- 2.1.1 O.C.G.A. § 31-2A-6,
- 2.1.2 O.C.G.A. § 31-11-5,
- 2.1.3 O.C.G.A. § 31-11-51,
- 2.1.4 O.C.G.A. § 31-11-52,
- 2.1.5 O.C.G.A. § 31-11-58, and
- 2.1.6 O.C.G.A. § 31-11-58.1.

#### 2.2 EMS Rules and Regulations 511-9-2:

- 2.2.1 511-9-2-.12,
- 2.2.2 511-9-2-.16, and
- 2.2.3 511-9-2-.18.

### 3.0 DEFINITIONS

- 3.1 Approved- means acceptable to the Department based on its determination as to conformance with current state and national standards.
- 3.2 Department - means the Georgia Department of Public Health, Office of EMS and Trauma.

<b>Department of Public Health POLICY AND PROCEDURES</b>	<b>Policy No.</b>	OEMS-INS-2021-004		
	<b>Effective Date:</b>	07/01/2021	Revision #:	Initial
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3.3 EMS - means Emergency Medical Services.

3.4 NREMT - means the National Registry of EMTs.

#### 4.0 SCOPE

This policy applies to all EMS education programs, EMS instructors, EMS Instructor/Coordinators and individuals testing for initial NREMT certification and Georgia EMS licensure.

#### 5.0 POLICY

##### 5.1 Exam Site, Coordinators, Evaluators

5.1.1 Department-approved EMR or EMT psychomotor exams must be conducted by an EMS initial education program director, their designee, and/or by Department regional staff.

5.1.2 An EMR or EMT psychomotor exam shall occur at the end of a course, after all other course requirements (didactic, skills, clinicals, and field internship) have been met and shall serve as a comprehensive summative evaluation of the student's skills performance.

5.1.3 Each exam location must have the minimum amount of equipment, supplies, staff, and evaluators as specified in the Department's EMR/EMT psychomotor exam coordinators manual.

5.1.4 The Regional Training Coordinator must be present for a new exam coordinator first one (1) psychomotor exam.

5.1.5 All exam coordinators and evaluators must adhere to the Department's EMR/EMT psychomotor exam coordinators manual.

##### 5.2 Exam Request and Data Reporting

5.2.1 A program must complete an EMR or EMT Psychomotor exam course request respectively, using the Department's License Management System (LMS).

5.2.2 Once approval is issued by the Department, the exam coordinator must submit the attendee roster through the Department's License Management System before the start of the exam.

5.2.3 Upon completion of the exam, the exam coordinator must submit the following through LMS within five (5) calendar days after the exam has been conducted:

5.2.3.1. Attendee roster status (Pass/Fail).

5.2.3.2. Staff/Evaluator roster indicating name, license level, license number, and stations tested.

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**5.2.3.3.** For each attendee:

**5.2.3.3.1.** Department-approved psychomotor report form.

**5.2.3.3.2.** Individual skill sheets



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**6.0 REVISION HISTORY**

Revision #	Revision Date	Revision Comments
0	07/01/2021	Initial issue.
1	07/08/2021	Added EMR to the policy