Housekeeping items

Please mute your lines

Please enter your full name and **provider** number into the poll

You will only receive credit if we have your complete information

Type questions into the chat box—we will address them at the end if they are not covered in the presentation
Agenda

- EMT Psychomotor Exam Policy
- EMT Psychomotor Exam Manual
- Continuing Education Policy
- How to sign up for newsletter
- Attendee import submission
- Train Course Provider
EMS Psychomotor Exam Policy Location

EMT Psychomotor Exam Policy

4.0 SCOPE
This policy applies to all EMS education programs, EMS instructors, EMS instructor/coordinators, and individuals testing for Initial NREMT certification and Georgia EMT licensure.

5.0 POLICY
5.1 Exam Site, Coordinators, Evaluators
5.1.1 Department-approved EMT psychomotor exams must be conducted by an EMT, Initial education program director, their designee, and/or by Department regional staff.
5.1.2 An EMT psychomotor exam shall occur at the end of a course, after all other course requirements (didactic, clinical, and field internship) have been met and shall serve as a comprehensive summative evaluation of the student's skills performance.
5.1.3 Each exam location must have the minimum amount of equipment, supplies, staff, and evaluation as specified in the Department's EMT psychomotor exam coordinators manual.
5.1.4 The Regional Training Coordinator must be present for a new exam coordinator. For all others, a psychologist exam.
5.1.5 All exam coordinators and evaluators must adhere to the Department's EMT psychomotor exam coordinators manual.

5.2 Exam Request and Data Reporting
5.2.1 A program must complete an EMT Psychomotor exam course request using the Department's License Management System (ULMS).
5.2.2 Upon approval by the Department, the exam coordinator must submit the exam course through the Department's License Management System before the start of the exam.
5.2.3 Upon completion of the exam, the exam coordinator must submit the following through ULMS within three (3) calendar days after the exam has been concluded:
5.2.3.1 Attendee roster status (Pass/Fail).
5.2.3.2 Staff evaluator roster indicating name, license level, license number, and stations tested.
5.2.3.3 For each attendee:
5.2.3.3.1 Department-approved psychomotor report form.
5.2.3.3.2 Individual skill sheets.
EMT Psychomotor Exam Policy Key Points

- Exam Coordinator: From the policy; “Department-approved EMT psychomotor exams must be conducted by an EMS initial education program director, their designee, and/or by Department regional staff.”

- Exams must occur at the end of a course. As a summative evaluation

- The psychomotor policy and manual will serve as the guide for conducting exams
EMT Psychomotor Exam Manual

EMT Psychomotor Exam

- In 2011 the NREMT stopped conducting the EMT psychomotor exam and transferred that responsibility to the individual states.

- 2016 was the last time that the NREMT updated this psychomotor exam manual.

- The NREMT has stated that they will not be updating the manual anymore, possibly will not update any skill sheets, and at some time may stop keeping any EMT psychomotor related items on the NREMT website.
EMT Psychomotor Exam

- The OEMS has taken the existing document and updated it to reflect the current practices for conducting a Georgia OEMS approved EMT psychomotor exam.

- This document will be useful for new Program Directors that are conducting the exams, as well as to answer any questions that may arise.

- This manual, and the policy, will serve as the guidelines for conducting an EMT psychomotor exam.

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**EMT Psychomotor Timeline**

| 21-28 Days | ✅ Secure commitment from an Exam Coordinator to administer the psychomotor examination.  
            | ✅ Secure facilities to host psychomotor examination |
|------------|---------------------------------------------------|
| 7 days     | ✅ Submit EMT Psychomotor Exam Request in the LMS  
            | ✅ Secure commitments from all Skill Examiners, EMT Assistants, and Simulated Patients. Be sure to plan on 1 or 2 extra Skill Examiners just in case of unexpected emergencies on examination day.  
            | ✅ Gather all equipment and supplies.  
            | ✅ Re-confirm facilities will be available for the psychomotor examination as previously planned.  
            | ✅ Send a reminder (letter or email) to all Skill Examiners, EMT Assistants, and Simulated Patients |
| 1 day      | ✅ Set-up all skills if possible |
EMT Psychomotor Mandatory Skills

- Patient Assessment/Management- Trauma
- Patient Assessment/Management- Medical
- BVM Ventilation of an Apneic Adult Patient
- Oxygen Administration by Non-Rebreather Mask
- Cardiac Arrest Management/AED
- Spinal Immobilization (supine patient)

EMT Psychomotor Exam Random Skills

- Spinal Immobilization (Seated Patient)
- Bleeding Control/Shock Management
- Long Bone Immobilization
- Joint Immobilization
EMT Psychomotor Exam Key Points

• Attachment B-2 of the manual has links to videos which will be helpful for student and examiner orientation

• Candidate Video Orientation Link

• Skill Examiner Video Orientation Link

Continuing Education Policy

Richard Rhodes
Poll Time!

- Please answer the poll
Purpose

• Establish minimum standards and guidelines for educational activities that may be used by EMS personnel (Medics/Instructors) for renewal

• The EMS continuing education should consist of educational activities designed to promote and enrich knowledge, improve skills, and develop attitudes for the enhancement of professional practice, thus improving the quality of emergency medical services provided to the public.

Purpose (Continued)

• Nothing in this policy is intended to restrict the authority of EMS agencies, initial education programs or medical directors to establish higher standards and requirements for continuing education activities that must be completed to acquire or maintain authorization to practice within an EMS agency or authorization to teach in an EMS initial education program.
Key Definitions

- “Dual Credit Course” means a course that is approved for both providers and instructors.

- This credit may be given to those courses that do not relate directly to any of the education modules of the Guidelines for Educating EMS Instructors.

- The credit from the CE may only be applied for one license level. (e.g., an instructor cannot apply the CE for both instructor and provider credit.)

Physician Involvement

- “It is recommended that any continuing education involving clinical care should have physician oversight/involvement.”

- This can take many forms; some physicians work closely with the TO to design and provide CE. Others do so in the form of protocols and education over those protocols.
Wait a minute.....

- Does this mean that I am required to collaborate with a physician to create a course, deliver the course, or evaluate the course?

- No, but....

Types of Acceptable Continuing Education

- Teaching or presenting Approved EMS Provider Educational Activities that have been approved or recognized by the Department.

- Participating in a self-directed study of an EMS related topic (other than EMS instruction) or issue that results in the participant making written findings and conclusions of the study which becomes published in an EMS related textbook, or in a state or national EMS related journal or magazine, or which results in the presentation of the findings and conclusions of the study in a Department approved workshop, seminar, conference or class, and which is directed toward, or is applicable to, the EMS profession.
Activities Unacceptable as Continuing Education

- Any identical continuing education repeated more than once during the renewal period

- For example:
  - This means that if you have taken PHTLS once, you cannot count it again during the same recert cycle.
  - You could take ITLS, which is also trauma life support, but it is not an identical class

Continuing Education Request Timeline

| 10 Business Days | Submit non-conference CE course requests in LMS |
| 30 Calendar Days | Submit Conference CE course request in LMS |
CE Hour Breakdown

<table>
<thead>
<tr>
<th>Length of Approved Course Session</th>
<th>Hours of CE Awarded</th>
<th>Minimum Attendance Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 – 12 minutes</td>
<td>No credit</td>
<td>N/A</td>
</tr>
<tr>
<td>13 – 24 minutes</td>
<td>0.25 hours</td>
<td>13 minutes</td>
</tr>
<tr>
<td>25 – 37 minutes</td>
<td>0.50 hours</td>
<td>25 minutes</td>
</tr>
<tr>
<td>38 – 49 minutes</td>
<td>0.75 hours</td>
<td>38 minutes</td>
</tr>
<tr>
<td>50 minutes – 1 hour 12 minutes</td>
<td>1.00 hours</td>
<td>50 minutes</td>
</tr>
<tr>
<td>1 hour PLUS 13 – 24 minutes</td>
<td>1.25 hours</td>
<td>73 minutes</td>
</tr>
<tr>
<td>1 hour PLUS 25 – 37 minutes</td>
<td>1.50 hours</td>
<td>85 minutes</td>
</tr>
<tr>
<td>1 hour PLUS 38 – 49 minutes</td>
<td>1.75 hours</td>
<td>98 minutes</td>
</tr>
<tr>
<td>1 hour 50 minutes – 2 hours 12 minutes</td>
<td>2.00 hours</td>
<td>110 minutes</td>
</tr>
</tbody>
</table>

Data Reporting

- All providers of approved EMS continuing education courses shall either:
  - Record the attendance and course completion status in the Department’s License Management System; OR
  - Issue a certificate or letter of completion to each student who completes the course.

- Georgia licensed EMS Agency or designated EMS Initial Education Program, shall submit a roster of the students who attended and completed the course using LMS
Credit Hour Courses

- The course shall be within the framework of a curriculum that leads to a degree in emergency medical services or any credit hour course relevant to emergency health care as determined by the Department.

- CEU contact hours from completed college coursework under this section may be claimed with the “CEU: Provider - OTHER-GENERAL” topic, and given the following guidelines:
  
  - 1 semester credit hour may be claimed for a maximum of 8 contact hours.
  
  - 1 quarter credit hour may be claimed for a maximum of 5 contact hours.

Partial Credit for Courses

- Partial credit may be given for courses that are greater than 6 hours in length.
- If a provider is offering partial CE credit, they must give the attendee:
  - a certificate, or letter of completion that includes the topic categories, and the amount of time that each topic was covered.

- The certificate or letter of completion must reference the course number that the topical hours were obtained in.

- The provider MUST NOT list the attendee in the LMS roster.
Newsletter Signup

Log into Public Portal
Attendee Import

- Imports will be accepted for classes with more than 25 participants
  - Must use the attendee import form

- One course approval number per import

- Send the course import forms to Brandin Gillman-Clark at brandin.gillman@dph.ga.gov
Attendee Import Form

Train Course Providers

Crispin Kingrey
Course Provider Training

- Are you a new course provider or interested in becoming a course provider on TRAIN? Sign up now for a Course Provider Basics Demonstration.

- https://www.train.org/main/course/1098420

- The first demo will take place on Wednesday, June 30 at 2 PM EST.

- Topics covered in this one-hour webinar will include: becoming a course provider in TRAIN, accessing the Course Wizard, and posting a course to TRAIN.

Questions

Contact Information:

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www.ems.ga.gov