

Georgia OEMS – EMS Instructor Update

OEMS / October 1, 2021



GEORGIA DEPARTMENT OF PUBLIC HEALTH

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Housekeeping items



Please mute your lines



Please enter your full name and **provider** number into the chat box



You will only receive credit if we have your complete information



Type questions into the chat box-we will address them at the end if they are not covered in the presentation

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Agenda

- Transition to NEW LMS EDUCATION Module
- Adding New Courses
- Managing Courses
- Adding Attendees
- Attendee Import Submission
- Using remote testing for NREMT
- CoAEMSP/NREMT portfolio
- Medic and Instructor Renewal

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Education Module

Brandin Gillman-Clark



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Education Module

DPH
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OEMS Homepage | Office of Cardiac Care | OEMS Trauma Program | Medic License Renewal

Welcome, Richard Rhodes | Logout

Search for any upcoming training courses that have been approved. To view additional details about any course, click the arrow beside the course name to expand details, or click the course name to open a more complete course overview. To search for CEU courses, click on the box to select topics, and search for "CEU" - then select the type of CEUs you are looking for.

Please NOTE - if you register for a course with this system, your email address will be visible to the course instructor(s) or course coordinator.

Find Education Courses

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z ALL

Select Course Type | Select Topics | Select Region Hold

Start Date | End Date | Select Location |

Course Type	Course Name	Location	Topics	Region Hold	Start Date	End Date	Physical Address of Course	Conference N
Continuing Education - Provider	High Fidelity Simulation Scenarios (2021Q4)	Peachtree City Fire Rescue (CE)		Region 04	11/15/2021	10/05/2022		
Continuing Education - NCCR	NCCR - AEMT Refresher Course	Bartow County Fire Department EMS Training Program (NREMT Site Code #6286)		Region 01	10/07/2021	10/28/2021		

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Find Courses

Brandin Gillman-Clark



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Find Courses

DPH
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OEMS Homepage | Office of Cardiac Care | OEMS Trauma Program | Medic License Renewal

Welcome, Richard Rhodes | Logout

Search for any upcoming training courses that have been approved. To view additional details about any course, click the arrow beside the course name to expand details, or click the course name to open a more complete course overview. To search for CEU courses, click on the box to select topics, and search for "CEU" - then select the type of CEUs you are looking for.

Please NOTE - if you register for a course with this system, your email address will be visible to the course instructor(s) or course coordinator.

Find Education Courses

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z ALL

Select Course Type
 Select Topics
 Select Region Hold

Start Date
 End Date
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Course Type	Course Name	Location	Topics	Region Hold	Start Date	End Date	Physical Address of Course	Conference Name
Continuing Education - Provider	High Fidelity Simulation Scenarios (2021Q4)	Peachtree City Fire Rescue (CE)		Region 04	11/15/2021	10/05/2022		
Continuing Education - NCCR	NCCR - AEMT Refresher Course	Bartow County Fire Department EMS Training Program (NREMT Site Code #6286)		Region 01	10/07/2021	10/28/2021		

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Register for Course

OEMS Homepage | Office of Cardiac Care | OEMS Trauma Program | Medic License Renewal

Welcome, Brandin Gillman-Clark | Logout

Search for any upcoming training courses that have been approved. To view additional details about any course, click the arrow beside the course name to expand details, or click the course name to open a more complete course overview. To search for CEU courses, click on the box to select topics, and search for "CEU" - then select the type of CEUs you are looking for.

Please NOTE - if you register for a course with this system, your email address will be visible to the course instructor(s) or course coordinator.

Course: NCCR - Paramedic Refresher Course

Date: 10/1/2021 - 10/1/2023
Location: Imagetrend Test 2
Status: Approved
Instructor: Rhodes, Richard T
Attendees: 0/0 attendees completed

Details

Course Name: NCCR - Paramedic Refresher Course
Location: Imagetrend Test 2
Course Type: Continuing Education - NCCR
Topics:
Conference Name:
Physical Address of Course:
Instructor: Rhodes, Richard T
Is this Course Open to other agencies or Closed to only your agency?:

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My Courses (see courses you have taken)

Brandin Gillman-Clark



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My Courses



OEMS Homepage | Office of Cardiac Care | OEMS Trauma Program | Medic License Renewal

Welcome, Richard Rhodes | Logout

- My Account
- Applications
- Education
 - Find Courses
 - My Courses
 - My Report
- Agencies
- Lookup
- Manage

Search for any upcoming training courses that have been approved. To view additional details about any course, click the arrow beside the course name to expand details, or click the course name to open a more complete course overview. To search for CEU courses, click on the box to select topics, and search for "CEU" - then select the type of CEUs you are looking for.

Please NOTE - if you register for a course with this system, your email address will be visible to the course instructor(s) or course coordinator.

My Courses

Search for any upcoming or past training courses that you registered. To view additional details about any course, click the course name to open a more complete course overview.

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z ALL

Course Date Range: mm/dd/yyyy to mm/dd/yyyy

Select Attendee Status | CLEAR

Course Name	Course Number	Start Date	End Date	Instructor	Location	Status	PDF
OEMS/T Educational Update 8-27-2021	GA-2021-INST-DUAL-045	08/27/2021	08/27/2021	Rhodes, Richard T	GA Office of EMS & Trauma (CE)	CE: Complete	
OEMS Operational Update 8/13/2021	GA-2021-PROV-03493	08/13/2021		Newton, David	GA Office of EMS & Trauma (CE)	CE: Complete	
OEMS/T Educational Update 7-23-2021	GA-2021-INST-DUAL-043	07/23/2021	07/23/2021	Rhodes, Richard T	GA Office of EMS & Trauma (CE)	CE: Complete	
OEMS Operational Update 7/16/2021	GA-2021-PROV-03398	07/16/2021		Newton, David	GA Office of EMS & Trauma (CE)	CE: Complete	

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My Courses

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OEMS Homepage | Office of Cardiac Care | OEMS Trauma Program | Medic License Renewal

Welcome, Richard Rhodes | Logout

My Account

Applications

Education

Find Courses

My Courses

My Report

Agencies

Lookup

Manage

Please NOTE - If you register for a course with this system, your email address will be visible to the course instructor(s) or course coordinator.

Course: OEMS/T Educational Update 8-27-2021

Date: 8/27/2021 - 8/27/2021
Location: GA Office of EMS & Trauma (CE)
Status: Approved
Instructor: Rhodes, Richard T
Attendees: 120/120 attendees completed

Details

Course Name: OEMS/T Educational Update 8-27-2021
Location: GA Office of EMS & Trauma (CE)
Course Type: Continuing Education - Dual Credit
Topics:
Conference Name:
Physical Address of Course:
Instructor: Rhodes, Richard T
Is this Course Open to other agencies or Closed to only your agency?:

[Back](#)

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My Report (enter CE hours/view report)

Brandin Gillman-Clark





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Your Home Page

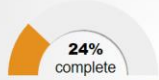
My Account

For more detail about any item, click the links on this page or in the left menu.


 **Paramedic**
 Number: [redacted]
 Issued: 03/13/2021
 Expiration: 03/31/2023

 No forms pending
 0 Application to be reviewed

 **6** New courses requested
37 Upcoming courses this month
0 Upcoming tests this month
0 Courses need to be signed off

Applying Level:
Paramedic Renewal Requirements
 **24%** complete
40 Total Required Hours
[Search Courses](#)

I am looking for...


 Personnel

Application Level Address City

Address County

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My Report



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OEMS Homepage Office of Cardiac Care OEMS Trauma Program Medic License Renewal


My Account

Applications

Education

Find Courses

My Courses

My Report 

Agencies

Lookup

Manage

Welcome, Brandin Gilman-Clark | Logout

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My Report

How to Submit Continuing Education Hours During the Renewal Cycle

Please note - If you attend an OEMS course - before you add training yourself, please check to see if the instructor has already added you to the course. If you have

- Go to www.mygemsis.org/tms and log in (click [HERE](#) for instructions on how to obtain access)
- Click on **Education** on the left
- Click on **My Report** under the Education link
- On this tab, you will see any courses that you have already added (or have been added by you attending an OEMS approved course)
 - Click on the (>) next to each topic to see the list of courses that have been already put on your training record and verify that is not already been added.
- For each training course/date that you are wanting to add, do the following:
 - Click on the green (+) button to the right of one of the topics that the training you are adding are included
 - Enter the **Course Name** of the training (you do not need to enter the course number)
 - Enter the **Completed Date** of the course (if the course was multiple dates, enter the last date of the course)
 - You do not need to enter the Location
 - Upload a scanned copy of your course certificate by clicking the **Choose File** button, and select the file on your computer for your certificate.
 - Based on which green (+) button you click, the first topic has been selected for you - (enter the number of hours)
 - To add additional topics, Click **Add Topic**, Select the Topic, Enter the number of hours of credit (remember that you must have 40 hours - with at least 4 in Trauma, 4 in Cardiac, and 5 in Pediatrics)

To enter additional topics covered for this training course/day, click **Add Topic**
 When you are done adding topics, click the blue **Add** button

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My Report – Shows hours completed/remaining

CLICK HERE for instructions on adding training hours.
Please select below criteria to view your education progress

Level: EMT Renewal Requirements | Course Completed: In the last two years from today

5 topics remaining to meet all of your education requirements within filtered date range
Click "Find My Courses" to show you all of the courses that would satisfy your remaining requirements

Find My Courses

EMT Renewal Requirements : In Progress
Level Total: 12.00 of 40.00
Flex Hours: 0.00 of

Required		Topic	Required	Completed	Remaining	
12.00 Completed	28.00 Remaining	CEU: Provider - Airway/Respiration/Ventilation	0.00	5.00	0.00	+ (with green checkmark)
40.00 Total Requirements		CEU: Provider - Cardiovascular/Stroke (Does not include CPR/ACLS)	4.00	0.00	4.00	+
		CEU: Provider - Trauma	4.00	5.00	0.00	+
		CEU: Provider - Medical	0.00	0.00	0.00	+
		CEU: Provider - Operations	0.00	0.00	0.00	+
		CEU: Provider - Pediatrics	8.00	0.00	8.00	+
		CEU: Provider - OTHER-GENERAL	0.00	2.00	0.00	+
		Traffic Incident Management	0.00	0.00	0.00	+

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Adding Courses to Education Report

Add Course

Course Name:

Start Date:

Completed Date:

Location:

File Upload: No file chosen
Accepted File Types: doc, docx, jpeg, jpg, mp4, pdf, png, ppt, pptx, tif, xls, xlsx
No files larger than 23000 KB

Topics: Hours:

+ Add Topic

Add Close

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Manage (add courses)

Brandin Gillman-Clark



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Managing Courses

DPH
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OEMS Homepage | Office of Cardiac Care | OEMS Trauma Program | Medic License Renewal

Welcome, Brandin Gillman-Clark | Logout

Search for any upcoming training courses that have been approved. To view additional details about any course, click the arrow beside the course name to expand details, or click the course name to open a more complete course overview. To search for CEU courses, click on the box to select topics, and search for "CEU" - then select the type of CEUs you are looking for.

Please NOTE - If you register for a course with this system, your email address will be visible to the course instructor(s) or course coordinator.

Manage Courses

Before submitting a course for approval, please read these instructions.

Date(s) of course: How will this course be offered?
One time - A single session/date
 Below, choose **NO** for Multiple Dates, and then enter the Start Date AND Time and the End Date AND Time
 Roster will be due 30 days after the session/date

Continuous - will be offered multiple times throughout the year as needed or will be offered as Online/Distributive education
 Below, choose **NO** for Multiple Dates, and the Start Date should be listed as when the training will start being offered, and the end date should be one year from today's date.
 The roster should be kept up-to-date on a continuous basis so that medic's have the hours listed on their profiles. Final rosters are due 30 days from 1 year from now.

Multiple times - Same session on different dates that you have ALREADY prescheduled.
 Only use this option if you would like for each training session to have separate approval numbers that you will have to manage individually.
 For one course being offered multiple times, see Continuous instructions above.
 Below, choose **YES** for Multiple Dates, this will bring up a new tab for Multiple Dates - on that tab, enter each of the Start and End Dates and Times
 You will have 30 days after EACH session to enter the roster for each date.

Online/Distributive Education: a method of delivering EMS education where the educator and student are not able to interact in real time. Examples include: online courses that are not instructor-led, journal article reviews, and videos.

Do you want to allow medics to register for this course on this LMS system?
NOTE - if this is a continuous class, they will not be permitted to register on this system.
YES - click allow registration **YES**, and then be sure to enter a signup start date and end date. You should also consider limiting the number of people who can register (Attendee Max Count)

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All Courses You Have Created

Is this course part of a conference?

If so, list the name of the conference in the "Conference Name" field.

+ Add New Course
Import Attendees

A
B
C
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O
P
Q
R
S
T
U
V
W
X
Y
Z
ALL

Name	Number	Status	Course Date	Closing Date	Test Date	Instructor	Location	Completed Attendees
NCCR - Paramedic Refresher Course	GA-2021-PROV-03677	Requested	09/30/2021	10/30/2023		Gillman-Clark, Brandin Dawn	Imagetrend Test 2	0/3
Initial AEMT Course	GA-AEMT-2021-INIT-0166	Approved	09/21/2021	01/31/2023			Imagetrend Test 2	0/2
Test - Education Module	GA-2021-PROV-03628	Approved	09/20/2021	10/20/2022		Gillman-Clark, Brandin Dawn	Imagetrend Test 2	0/1
Explosion and Blast Injury (EBI)	GA-2021-PROV-03546	Approved	09/20/2021	10/20/2021		Gillman-Clark, Brandin Dawn	Emory University (CE)	0/0
Initial Paramedic Course	GA-PMDC-2020-INIT-0021	IE: Course Completed	12/08/2020	01/30/2021		FAKEFAKE, DavidFake J	Imagetrend Test 2	0/1
Initial EMR Course	GA-EMR-2021-INIT-0067	Approved - Initial Education	08/06/2021	04/10/2022	03/24/2021	Kochevar, Janice L	Alliance Academy EMS Program (NREMT #	0/24

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Adding New Course – Select course type

The screenshot shows the 'Create Course' page on the Georgia Department of Public Health website. The page includes a navigation bar with links like 'OEMS Homepage', 'Office of Cardiac Care', 'OEMS Trauma Program', and 'Medic License Renewal'. A sidebar on the left contains menu items: 'My Account', 'Applications', 'Education', 'Agencies', 'Lookup', and 'Manage'. The main content area features a search bar and a 'Create Course' section. In the 'Create Course' section, the 'Course Details' are visible, and a dropdown menu for 'Course Type' is open, showing various options such as 'Continuing Education - Dual Credit', 'Continuing Education - Instructor', 'Continuing Education - National Standard Course (ITLS, PHTLS, etc)', 'Continuing Education - National Standard Instructor Course (ITLS, PHTLS, etc)', 'Continuing Education - NCCR', 'Continuing Education - Provider', 'Initial Course - AEMT', 'Initial Course - AEMT/Paramedic Combined', 'Initial Course - EMR', 'Initial Course - EMT', 'Initial Course - Paramedic', 'Initial Instructor Course', 'Non-Approved CE (not for medics or instructors)', 'Post-Licensure Paramedic Skills Training', 'Psychomotor Exam - EMR', 'Psychomotor Exam - EMT', and 'Special Circumstances'. A red circle highlights the dropdown arrow in the 'Course Type' field.

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Adding New Course - Complete Details

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Location – Coordinator - Instructor

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Course Details

^ Dates

* Start Date and Time: 12/02/2021

* End Date and Time: 12/02/2022

Closing Date: 01/01/2023
After this date, the course details will not be editable on the public portal.

Test Date: mm/dd/yyyy

Allow Registration Public Portal Course Lookup Application Form
 Apply the selected license when registering through course lookup
Selecting any above option will allow attendees to register for the course through Public Portal

Allow Deregister Yes No
Turn this setting on to allow attendees to remove themselves from the course registration prior to course start date

Registration Start: mm/dd/yyyy

Registration End: mm/dd/yyyy

Capacity:
Public users cannot register for the course once the attendee count has reached this capacity setting

Save & Continue

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Additional Course Details

Registration Start: mm/dd/yyyy

Registration End: mm/dd/yyyy

Capacity:
Public users cannot register for the course once the attendee count has reached this capacity setting

^ Additional Information

* How will this course be delivered? (select all that apply)
 Instructor-Led (In-Person Lecture) Instructor-Led (Virtual)
 Instructor-Led (In-Person Lab/Skill) Instructor-Led (In-Person Simulation)
 Online/Distributive (Self-Paced)

Course Fee (if Free - indicate Free):

* Is this Course Open to other agencies or Closed to only your agency?
 Open Closed

Physical Address of Course:

Save Progress

Modified: 09/30/2021 10:33 AM by Gillman-Clark, Brandin Dawn
Created: 09/30/2021 10:33 AM by Gillman-Clark, Brandin Dawn

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Course Request Credit Hours

DPH
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OEMS Homepage | Office of Cardiac Care | OEMS Trauma Program | Medic License Renewal

Welcome, Brandin Gillman-Clark | Logout

Search for any upcoming training courses that have been approved. To view additional details about any course, click the arrow beside the course name to expand details, or click the course name to open a more complete course overview. To search for CEU courses, click on the box to select topics, and search for "CEU" - then select the type of CEUs you are looking for.

Please NOTE - If you register for a course with this system, your email address will be visible to the course instructor(s) or course coordinator.

Course: PHTLS
 Number: GA-2021-PROV-03678
 Date: 12/2/2021 - 12/2/2022
 Location: Imagetrend Test 2
 Status: Requested
 Instructor: Rhodes, Richard T
 Attendees: 0/0 attendees completed

Course Details | **Credit Hours** | Prerequisites | Attendees | Documents | Tests | Skill Exams

The topic options and credit hours are restricted based on the selected course type in Public Portal

CEU: Provider - Airway/Respiration/Ventilation
 CEU: Provider - Cardiovascular/Stroke (Does not include CPR/ACLS)
 CEU: Provider - Medical
 CEU: Provider - Operations
 CEU: Provider - OTHER-GENERAL
 CEU: Provider - Pediatrics
 CEU: Provider - Trauma

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Course Request Prerequisite

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OEMS Homepage | Office of Cardiac Care | OEMS Trauma Program | Medic License Renewal

Welcome, Richard Rhodes | Logout

Search for any upcoming training courses that have been approved. To view additional details about any course, click the arrow beside the course name to expand details, or click the course name to open a more complete course overview. To search for CEU courses, click on the box to select topics, and search for "CEU" - then select the type of CEUs you are looking for.

Please NOTE - If you register for a course with this system, your email address will be visible to the course instructor(s) or course coordinator.

Course: Initial AEMT Course
 Number: GA-AEMT-2021-INIT-0166
 Date: 9/21/2021 - 1/21/2023
 Location: Imagetrend Test 2
 Status: Approved
 Attendees: 0/2 attendees completed

Course Details | Credit Hours | **Prerequisites** | Attendees | Documents | Tests | Skill Exams

Course Prerequisite Criteria and Values

You may configure the below; prerequisites criteria to display a visual warning when the attendee is assigned to the course in Public Portal. Internal administrators have the ability to override the configured prerequisite requirements and assign an attendee to a course.

and User Age greater than 16

Modified: 09/21/2021 2:02 PM by Gillman, Brandin
 Created: 09/21/2021 2:02 PM by Gillman, Brandin

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Course Request Attendees

The screenshot shows the DPH website interface. The top navigation bar includes 'OEMS Homepage', 'Office of Cardiac Care', 'OEMS Trauma Program', and 'Medic License Renewal'. A user is logged in as Richard Rhodes. The main content area displays details for the 'Initial AEMT Course' (Number: GA-AEMT-2021-INIT-0166, Date: 9/21/2021 - 1/21/2023, Location: ImageTrend Test 2, Status: Approved, Attendees: 0/2 attendees completed). The 'Attendees' tab is selected and circled in red. Below the tabs is a search bar and a table listing attendees.

Name	Registered	Attendee Number	Status	Completed Date	PDF	Application	Attendee Email	Test
<input type="checkbox"/> ▶ Cumble, Tamantha (GA-2021-0960)	9/22/2021 10:31 AM	696655	IE-Current Student				tamantha.cumble@dph.ga.gov	N/A
<input type="checkbox"/> ▶ Waldhour, Connie (GA-2021-3949)	9/22/2021 10:31 AM	696657	IE-Current Student				connie.waldhour@dph.ga.gov	N/A

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Course Request Documents

The screenshot shows the DPH website interface with the 'Documents' tab selected and circled in red. The main content area displays details for the 'Initial AEMT Course'. Below the tabs is a search bar and a table listing documents.

Name	Document Type	File Name	File Size	Last Modified On	Last Modified By
roster	Initial Education Roster	Read this first for updates.docx	19 KB	09/22/2021	Cumble, Tamantha

Records 1-1 of 1 | First | Previous | Next | Last | Page 1 | Per Page 10

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Course Documents

The screenshot displays the DPH website interface. At the top, there is a navigation bar with links for 'OEMS Homepage', 'Office of Cardiac Care', 'OEMS Trauma Program', and 'Medic License Renewal'. A user is logged in as 'Brandin Gillman-Clark'. The main content area shows details for a course titled 'Course: Initial AEMT Course', including its number (GA-AEMT-2021-INIT-0166), date (9/21/2021 - 1/21/2023), location (ImageTrend Test 2), and status (Approved). Below this, there are tabs for 'Course Details', 'Credit Hours', 'Prerequisites', 'Attendees', 'Documents', 'Tests', and 'Skill Exams'. The 'Documents' tab is active, leading to a 'Create Document' form. The form has fields for 'Name', 'Description', and 'Document Type'. A 'File Upload' section is highlighted with a red arrow, and a 'Create' button is circled in red. A dropdown menu is open, showing a list of document types: 'Hospital Org Chart', 'Infectious Disease Exposure Control Plan', 'Initial Education Clinical-Field Contract', 'Initial Education Roster', 'Initial Education Supporting Document', 'Instructor Certificate', and 'Instructor Course Certificate'.

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Course Request Documents

Initial Education

- Syllabi and or handbook
- Course Schedule

Continuing Education

- Course schedule/agenda outline

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Tests

The screenshot shows the DPH website interface. At the top, there is a navigation bar with links for 'OEMS Homepage', 'Office of Cardiac Care', 'OEMS Trauma Program', and 'Medic License Renewal'. A user is logged in as 'Richard Rhodes'. The main content area is titled 'Course: Initial AEMT Course' with details: Number: GA-AEMT-2021-INIT-0166, Date: 9/21/2021 - 12/1/2023, Location: Imagetrend Test 2, Status: Approved, and Attendees: 0/2 attendees completed. A red circle highlights the 'Tests' tab in the navigation menu. Below the tabs is a search bar with a 'CLEAR' button and a table with columns: Name, Date, Grading Method, Max Test Score, Last Modified On, and Last Modified By. The table currently shows 'No Records'. A 'Back' button is at the bottom left of the content area.

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Skill Exams

This screenshot shows the same DPH website interface as the previous one, but with the 'Skill Exams' tab selected and circled in red. The course details remain the same. Below the tabs, there is a 'Related Exam Sessions' section with a dropdown menu set to 'Select'. A note states: 'The attendee status and completion date can be updated for the selected exam sessions through exam type trigger configuration.' Below this is another search bar with a 'CLEAR' button and a table with columns: Name, Session Number, Session Name, Session Date, Location, Registered On, and Status. The table shows 'No Records'. A 'Back' button is at the bottom left.

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Finalize and Submit Course for Approval

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OEMS Homepage | Office of Cardiac Care | OEMS Trauma Program | Medic License Renewal

Welcome, Brandin Gillman-Clark | Logout

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 Number: GA-2021-PROV-03678
 Date: 12/2/2021 - 12/2/2022
 Location: Imagetrend Test 2
 Status: Requested
 Instructor: Rhodes, Richard T
 Attendees: 0/0 attendees completed

Course Details | Credit Hours | Prerequisites | Attendees | Documents | Tests | Skill Exams

+ Add New Document

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z ALL

Name	Document Type	File Name	File Size	Last Modified On	Last Modified By
No Records					

Records 0-0 of 0 | First | Previous | Next | Last | Page 1 | Per Page 10

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Manage (Manage existing courses)

Brandin Gillman-Clark



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Manage

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OEMS Homepage | Office of Cardiac Care | OEMS Trauma Program | Medic License Renewal

Welcome, Richard Rhodes | Logout

Search for any upcoming training courses that have been approved. To view additional details about any course, click the arrow beside the course name to expand details, or click the course name to open a more complete course overview. To search for CEU courses, click on the box to select topics, and search for "CEU" - then select the type of CEUs you are looking for.

Please NOTE - If you register for a course with this system, your email address will be visible to the course instructor(s) or course coordinator.

Manage Courses

[+ Add New Course](#) [Import Attendees](#)

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z ALL

Test Date: [] Select Course Type: [] Select Status: [] Course Start: []

Select Location: [] CLEAR

Name	Number	Status	Course Date	Closing Date	Test Date	Instructor	Location	Completed Attendees
Initial AEMT Course	GA-AEMT-2021-INIT-0166	Approved	09/21/2021	01/31/2023			Imagetrend Test 2	0/0
Test David Test David	GA-2021-PROV-03630	Requested	09/20/2021	10/20/2021		FAKEFAKE, DavidFake J	GA Office of EMS & Trauma (CE)	0/0
Test - Education Module	GA-2021-PROV-03628	Requested	09/20/2021	10/20/2021		Gillman-Clark, Brandin Dawn	GA Office of EMS & Trauma (CE)	0/0

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Attendees

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Search for any upcoming training courses that have been approved. To view additional details about any course, click the arrow beside the course name to expand details, or click the course name to open a more complete course overview. To search for CEU courses, click on the box to select topics, and search for "CEU" - then select the type of CEUs you are looking for.

Please NOTE - If you register for a course with this system, your email address will be visible to the course instructor(s) or course coordinator.

Course: Initial AEMT Course

Number: GA-AEMT-2021-INIT-0166
 Date: 9/21/2021 - 1/21/2023
 Location: Imagetrend Test 2
 Status: Approved
 Attendees: 0/2 attendees completed

Course Details | Credit Hours | Prerequisites | **Attendees** | Documents | Tests | Skill Exams

[+ Add Attendee](#)

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z ALL

CLEAR

Name	Registered	Attendee Number	Status	Completed Date	PDF	Application	Attendee Email	Test
Cumbe, Tamantha (GA-2021-0960)	9/22/2021 10:31 AM	696655	IE: Current Student				tamantha.cumbe@dph.ga.gov	N/A
Waldhour, Connie (GA-2021-0949)	9/22/2021 10:31 AM	696657	IE: Current Student				connie.waldhour@dph.ga.gov	N/A

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Search by provider number

Please bulk select the users to add them to this course:

Select Age Group Select Service Select Certification Level

	Name	Public Email	Primary License Number	Primary License Level	Primary License Status	Primary License Expiration Date	Primary License Issue Date
<input type="checkbox"/>	Rhodes, Richard		GA-2021-3277				

Records 1-1 of 1 | [First](#) | [Previous](#) | [Next](#) | [Last](#) | Page 1 | Per Page 10

Close

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Updating Attendee Status/Completion Date

Education
Agencies
Lookup
Manage

Please NOTE - if you register for a course with this system, your email address will be visible to the course instructor(s) or course coordinator.

Course: Initial AEMT Course
 Number: GA-AEMT-2021-INIT-0166
 Date: 9/21/2021 - 1/21/2023
 Location: ImageTrend Test 2
 Status: Approved
 Attendees: 0/2 attendees completed

Course Details | Credit Hours | Prerequisites | **Attendees** | Documents | Tests | Skill Exams

	Name	Registered	Attendee Number	Status	Completed Date	PDF	Application	Attendee Email	Test
<input checked="" type="checkbox"/>	Cumble, Tamariha (GA-2021-0960)	9/22/2021 10:31 AM	696655	IE: Current Student				tamantha.cumble@dph.ga.gov	N/A
<input checked="" type="checkbox"/>	Waldhour, Connie (GA-2021-3949)	9/22/2021 10:31 AM	696657	IE: Current Student				connie.waldhour@dph.ga.gov	N/A

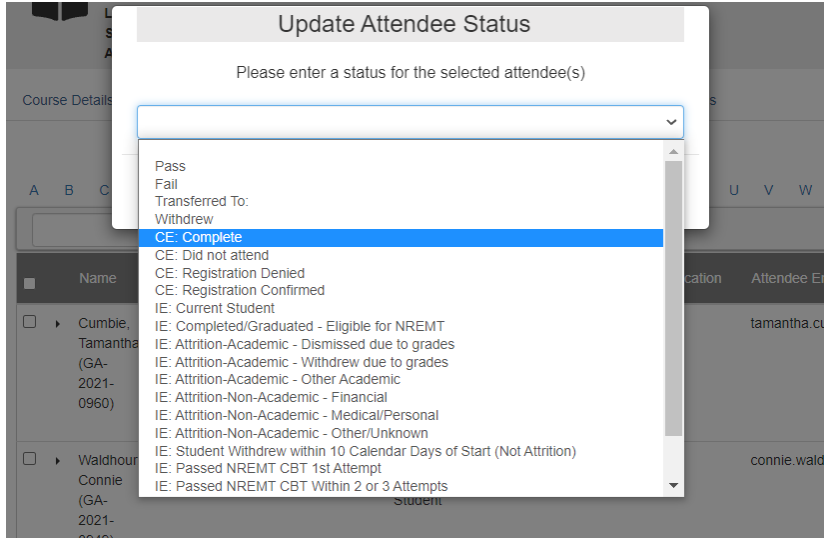
Records 1-2 of 2 | [First](#) | [Previous](#) | [Next](#) | [Last](#) | Page 1 | Per Page 10

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© 2021 ImageTrend, Inc.

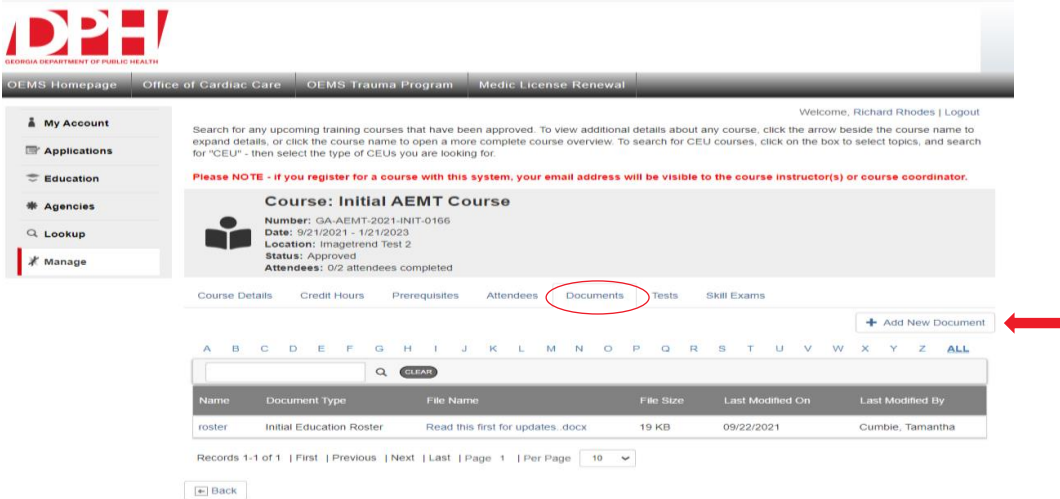
38

Update Attendee Status



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Ending Course Documents



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Ending Course Documents

DPH
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OEMS Homepage | Office of Cardiac Care | OEMS Trauma Program | Medic License Renewal

Welcome, Brandin Gillman-Clark | Logout

My Account
Applications
Education
Agencies
Lookup
Manage

Search for any upcoming training courses that have been approved. To view additional details about any course, click the arrow beside the course name to expand details, or click the course name to open a more complete course overview. To search for CEU courses, click on the box to select topics, and search for "CEU" - then select the type of CEUs you are looking for.

Please NOTE - if you register for a course with this system, your email address will be visible to the course instructor(s) or course coordinator.

Course: Initial AEMT Course
 Number: GA-AEMT-2021-INIT-0166
 Date: 9/21/2021 - 1/21/2023
 Location: Imagetrend Test 2
 Status: Approved
 Attendees: 0/2 attendees completed

Course Details | Credit Hours | Prerequisites | Attendees | Documents | Tests | Skill Exams

Create Document

* Name:

Description:

* Document Type:

* File Upload: No file chosen
 Accepted File Types: doc, docx, jpeg, jpg, mp4, pdf, png, ppt, pptx, tif, xls, xlsx
 No files larger than 23000 KB

Select...
 Hospital Org Chart
 Infectious Disease Exposure Control Plan
 Initial Education Clinical-Field Contract
 Initial Education Roster
 Initial Education Supporting Document
 Instructor Certificate
 Instructor Course Certificate

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Required Initial Education Course Documents

Beginning Course

- Beginning roster
- FERPA Forms (one PDF upload of all forms in alphabetical order)

Ending Course Education

- **Initial Education Courses**
 - Ending Roster
 - Student Portfolio (for each student to include)
 - File Review Forms
 - Terminal Competency
 - Psychomotor Exam Report (EMR/EMT)
- **Psychomotor Exam Request (EMR/EMT)**
 - Student Portfolio (for each student to include)
 - All Skills Sheets
 - Psychomotor Exam Report

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Attendee Import Submission

Brandin Gillman-Clark



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Importing Attendees

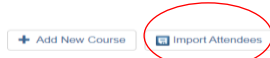
For one course being offered multiple times, see Continuous instructions above. Below, choose YES for Multiple Dates, this will bring up a new tab for Multiple Dates - on that tab, enter each of the Start and End Dates and Times. You will have 30 days after EACH session to enter the roster for each date.

Online/Distributive Education: a method of delivering EMS education where the educator and student are not able to interact in real time. Examples include: online courses that are not instructor-led, journal article reviews, and videos.

Do you want to allow medics to register for this course on this LMS system?
 NOTE - if this is a continuous class, they will not be permitted to register on this system.
 YES - click allow registration YES, and then be sure to enter a signup start date and end date. You should also consider limiting the number of people who can register (Attendee Max Count)
 If you only want medics from your agency to sign up, then indicate that in the description.
 NO - click allow registration NO.

Is there a charge for the course?
 If you are planning on charging a fee for the course, be sure to indicate that in the description of the course.

Is this course part of a conference?
 If so, list the name of the conference in the "Conference Name" field.



A B C D E F G H I J K L M N O P Q R S T U V W X Y Z ALL								
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>								
Test Date	Select Location	CLEAR						
Name	Number	Status	Course Date	Closing Date	Test Date	Instructor	Location	Completed Attendees
NCCR - Paramedic Refresher Course	GA-2021-PROV-03880	Approved	10/01/2021	10/31/2023		Rhodes, Richard T	Imagetrend Test 2	0/0
Psychomotor Exam - EMR	GA-PSYCHOMOTOR-2021-193	Requested	10/01/2021	10/05/2023		Rhodes, Richard T	Imagetrend Test 2	0/0
Initial EMR	GA-EMR-2021-	Requested	10/01/2021	10/12/2023		Rhodes,	Imagetrend	0/0

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Attendee Import

Import Attendees

Import File: No file chosen ←

Click here for a sample import file

The import template allows for the import of the following data:

- **Course Number (required):** The number of the course you're importing to.
You must be assigned as coordinator or instructor for that course, or the attendee will not be imported.
- **Provider License Number (required):** The primary license number of the attendee.
- **Registered Date:** The date the attendee registered for the course (MM/DD/YYYY)
- **Completed Date:** The date the attendee completed the course (MM/DD/YYYY)
- **Attendee Status:** The name of the attendee's status (e.g. "Pass", or "Withdraw")
The name must exactly match the name of the attendee status, or it will not be found.

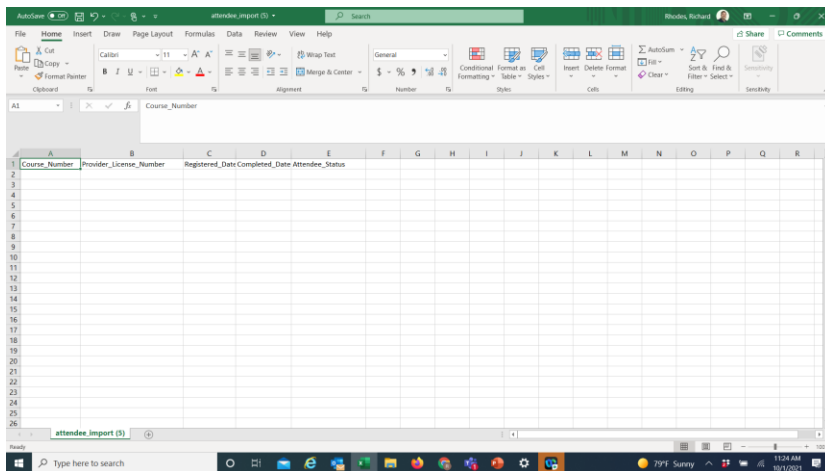
Note that the import is not affected by maximum registration counts nor whether a course is open for registration, and does not fire triggers.

If the import fails, please double-check the formatting of the file. Make sure the column names match the sample, statuses are spelled correctly, and dates are formatted nicely. If using Excel to build your file, make sure it's not truncating long license numbers, as it sometimes will do.

←

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Attendee import



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EMR/EMT Combo Course



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EMR/EMT Combined Course Request

The screenshot shows the 'Create Course' interface. On the left is a navigation menu with 'My Account', 'Applications', 'Education', 'Agencies', 'Lookup', and 'Manage'. The main content area has a header with the DPH logo and navigation links: 'OEMS Homepage', 'Office of Cardiac Care', 'OEMS Trauma Program', and 'Medic License Renewal'. A user greeting 'Welcome, Richard Rhodes | Logout' is visible. Below the header is a search instruction: 'Search for any upcoming training courses that have been approved. To view additional details about any course, click the arrow beside the course name to expand details, or click the course name to open a more complete course overview. To search for CEU courses, click on the box to select topics, and search for "CEU" - then select the type of CEUs you are looking for.' A red note states: 'Please NOTE - if you register for a course with this system, your email address will be visible to the course instructor(s) or course coordinator.' The 'Create Course' form has a 'Course Details' section with the following fields:

- Course Type:** Initial Course EMR/EMT Combined
- Course Name:** (empty)
- Coordinator:** Initial EMT Course (selected from a dropdown menu)
- Description:** Initial EMR Course

 A rich text editor toolbar is visible below the description field.

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EMR/EMT Combined

- This is for a continuous EMR/EMT course that starts and does not stop
- If allowing students to test out at EMR you will need two requests
- The EMR/EMT combined course must meet the National Education Standards, however the course does not need to be the length of both courses combined
- The average is 200 hours for an EMT course

NREMT Remote Testing

Richard Rhodes



Remote Testing

- NREMT will be putting out more information about remote testing
- 1 remote attempt for AEMT
- 2 remote attempts for EMT
- Not currently doing it for EMR or Paramedic

How to schedule

- Students can schedule remote testing once they have an ATT letter from NREMT, they can do this on the PearsonVue website
- Some programs have set up testing stations for students

CoAEMSP/NREMT Portfolio

Richard Rhodes



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CoAEMSP SMC (formerly appendix G)

CoAEMSP
ACCREDITATION ▾ SITE VISITS ▾ STUDENTS & PUBLIC ▾ ABOUT ▾ NEWS & EVENTS ▾

NAME ^	LAST MODIFIED	DOWNLOAD
DOC Checklist for PD of CAAHEP Accredited Programs	Mar-2021	Download
DOC Checklist for PD of CoAEMSP LoR Programs	Mar-2021	Download
XLS Paramedic Program Proforma Worksheet	Apr-2021	Download
PDF Paramedic Program Staffing & Space Model	Apr-2021	Download
PDF Program Director Responsibilities Form	Jun-2019	Download
XLS Program Director Workload Form	Mar-2020	Download
PDF Resources for New Program Directors	Mar-2021	Download

Program Minimum Numbers

NAME ^	LAST MODIFIED	DOWNLOAD
XLS Student Minimum Competency (SMC) Matrix (formerly known as Appendix G) Rationale Form	Jun-2021	Download
XLS Student Minimum Competency (SMC) Matrix effective thru December 31, 2022	Jun-2021	Download
XLS Student Minimum Competency (SMC) Recommendations effective January 1, 2023	Sep-2021	Download

Archived Webinars & Related Links

WEBINAR Program Directors and Written Exam Item Analysis

Archived Webinars & Related Links

PDF Student Minimum Competency (SMC) Matrix Recommendations by CoAEMSP effective January 1, 2023 - FAQs

PDF Student Minimum Competency (SMC) Matrix Recommendations by CoAEMSP effective January 1, 2023 - Background

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NREMT Statement

- “The SMC Framework will replace the National Registry current portfolio requirements for our paramedic certification as a prerequisite.”
- “The new SMC framework will be used for all students enrolling in a Paramedic program on or after January 1, 2023. Programs may choose to use the new framework earlier.”
- Programs can begin using this as soon as they want. It will replace the NREMT portfolio for those programs that implement the new SMC.

Webinar Recording

- The recording from the webinar is available on the CoAEMSP website
- There will be a follow up Q&A session on Oct 15th that individuals can register for
- Recording: <https://coaemsp.org/paramedic-education-accreditation-webinars>

Medic and Instructor Renewal

Kelly Joiner



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Cards now have expiration date

- Use the following applications to generate new cards:
 - Generate Medic License Card and Email
 - Generate Instructor Card and Email
- Click **Apply Now** on one/both of those apps...let it process
- Once it completes, you will find your new card in your email and under My Account → Documents



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EMT–Responder Licensing

- Rules finalized by DPH Commissioner and will become effective 10/27/2021
- EMT-Responder application will be available starting 10/13/2021
 - BLS certification
 - Completed & notarized US residency form
 - Copy of ID used for notarized residency form
 - Criminal background check
- EMT–Responder License applications will not be issued until 10/27/2021

Cards

Key to Provider Levels		
EMT-R	R	Emergency Medical Technician-Responder
EMT	E	Emergency Medical Technician
EMT-I	I	Emergency Medical Technician-Intermediate
AEMT	A	Advanced Emergency Medical Technician
CT	C	Cardiac Technician
PMDC	P	Paramedic

Medic Renewal Period has opened

- Medics expiring 3/31/2022 can now renew their license
 - Renewal period: 10/1/21 – 3/31/2022
 - Minimum required continuing education documentation/hours must be documented in Education Report before Renewal application can be submitted

Instructor Licensing

- Instructor License with an expiration date: 12/31/2022
 - Those licensed prior to 2019: 1/01/2019 – 12/31/2022
 - ▣ Due to new Instructor levels transition
 - Instructor licensing period is 2 years
 - ▣ Those that were licensed prior to December 2020 were given an extra year
- Will now have Instructors expiring every year.
 - Expiration date determined by license issue date.
- Instructor license renewal will begin 6 months prior to the expiration date.
 - Reminder- Instructor license fees (initial and renewal)
 - \$25 application fee

Questions

Contact Information:

Georgia Office of EMS and Trauma

770-996-3133

dph-phemsinfo@dph.ga.gov

www.ems.ga.gov