
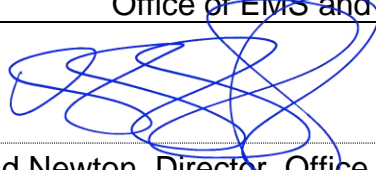




**GEORGIA DEPARTMENT OF PUBLIC HEALTH
OEMS-INS-2021-001
REQUIREMENTS FOR INSTRUCTOR/COORDINATOR
INTERNSHIP CANDIDATES & PRECEPTORS**

Approval:		2/24/2021
	Richard Rhodes, State EMS Training Coordinator, Office of EMS and Trauma	Date
		2/24/2021
	David Newton, Director, Office of EMS and Trauma	Date

1.0 PURPOSE

The intent of this policy is to define the requirements necessary for completion of the internship component needed to apply for an EMS Instructor/Coordinator license and define the requirements for an instructor to serve as an internship preceptor.

2.0 AUTHORITY

The Georgia Department of Public Health, Office of EMS and Trauma, Requirements for Instructor/Coordinator Internship Candidates & Preceptors Policy is published under the authority of the Department and in compliance with the following:

2.1 Official Code of Georgia Annotated (O.C.G.A.):

- 2.1.1** O.C.G.A. § 31-2A-6,
- 2.1.2** O.C.G.A. § 31-11-5,
- 2.1.3** O.C.G.A. § 31-11-51,
- 2.1.4** O.C.G.A. § 31-11-52,
- 2.1.5** O.C.G.A. § 31-11-58, and
- 2.1.6** O.C.G.A. § 31-11-58.1.

2.2 EMS Rules and Regulations 511-9-2:

- 2.2.1** 511-9-2-.13,
- 2.2.2** 511-9-2-.16,
- 2.2.3** 511-9-2-.17, and
- 2.2.4** 511-9-2-.18.

3.0 DEFINITION

- 3.1** “Approved” or “Recognized” means acceptable to the Department based on its determination as to conformance with current national standards.
- 3.2** “Department” means the Georgia Department of Public Health, Office of EMS and Trauma.

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- 3.3 “EMS” means Emergency Medical Services.
- 3.4 “EMS Initial Education Course” means courses approved by the Department for the purpose of Initial licensure as an EMS provider.
- 3.5 “EMS Initial Education Program” means an instructional program of Department-approved EMS initial education courses at the EMR, EMT, AEMT, and/or Paramedic levels.
- 3.6 “EMS Personnel” means any Emergency Medical Technician (EMT), Emergency Medical Technician Intermediate (EMT-I), Advanced Emergency Medical Technician (AEMT), Cardiac Technician (CT), or Paramedic (P) licensed by the Department.
- 3.7 “EMS Rules” means the Department’s Rules and Regulations, Chapter 511-9-2.
- 3.8 “LMS” – means the License Management System utilized by the Department to manage licensee data (e.g. Agencies, Providers, Initial Education Programs, Continuing Education Programs).

4.0 SCOPE

This policy applies to all applicants for EMS Instructor/Coordinator licensure, and to any person that is serving as an internship preceptor.

5.0 POLICY

5.1 Requirements for successful completion of the internship component must be met within the two (2) years prior to the date of Instructor/Coordinator application and must include successful completion of the following:

5.1.1 Internship minimum hours that include course administration duties in each section - 40 hours of internship that includes a minimum:

5.1.1.1. 20 hours of didactic coordination/instruction;

5.1.1.2. 10 hours of skills coordination/instruction; and

5.1.1.3. 10 hours of clinical coordination/instruction.

5.1.2 Internship minimum competencies – all of the competencies as specified in the Department-provided logs and evaluation forms. The attendance log and the appropriate evaluation form(s) must be completed on a daily basis:

5.1.2.1. Presentation evaluation form;

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5.1.2.2. Skills evaluation form;

5.1.2.3. Clinical evaluation form;

5.1.2.4. Daily attendance log;

5.1.2.5. Competency verification form

5.1.2.5.1. For EMS Instructor/Coordinator Paramedic candidates, the CoAEMSP internship objectives must be completed with the Program Director for a CoAEMSP accredited/Department approved Paramedic EMS Initial Education Program.

5.1.3 Instructor/Coordinator candidates must be supervised by a Department approved Instructor/Coordinator internship preceptor in a Department approved EMS Initial Education Course/Program.

5.1.4 For those Instructor/Coordinator candidates that use more than one preceptor, each preceptor should complete the overall evaluation sheet for the respective objectives they covered. The final preceptor should complete the overall candidate evaluation form.

5.2 Requirements for Department approved internship preceptors:

5.2.1 Licensed in good standing as a healthcare provider in Georgia with active practice for a minimum of two (2) years.

5.2.2 Licensed in good standing as an EMS Instructor/Coordinator or equivalent at or above the level of the intern for a minimum of two (2) years.

5.2.3 Must be a Course Coordinator or Program Director of a Department approved initial education program.

5.2.4 Coordination of a minimum of three (3) Department approved initial education courses, one (1) of which must be within the last three (3) years, with at least one (1) of the courses at or above the level of the intern.

5.2.5 Must be approved and designated by the Department to serve as an internship preceptor.



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6.0 REVISION HISTORY

Revision #	Revision Date	Revision Comments
0	2/24/2021	Initial issue.