

Date\_\_\_\_

## PLAN

Objective for this cycle

• What do you hope to learn?

Specific questions to address:

- 1.
- <u>1</u>. 2.
- 2. 3.
- 5.

## **Predictions/Hypotheses**

• What do you think will happen when the test is done?

## **Plan** For <u>test</u>: *who, what, when, how, where*:

For data collection: who, what, when, how, how long:

**DO** Carry out the change/test.

- Collect data.
- Note when completed, observations, problems encountered, and special circumstances

**STUDY** Analyze and summarize data (quantitative and qualitative)

- What went well?
- What could be improved?

**ACT** Document what was learned and plan next cycle

- Should Adapt, Adopt, or Abandon the change?
- What adaptions are needed?
- Are you confident that you should expand size/scope of test?





Name of Person Testing Change: \_\_\_\_\_

## Change Tested: \_\_\_\_\_

Cycle No.	<u>PLAN</u>	DO	<u>STUDY</u>	<u>ACT</u>
	<ul> <li>What did you test?</li> <li>How did you test it?</li> <li>Who and how many did you test it with?</li> </ul>	Date Tested	<ul><li>What did you learn?</li><li>What worked well?</li><li>What could be improved?</li></ul>	<ul> <li>How will you adapt the change?</li> </ul>
1				
2				

3		
4		
5		