



PLEASE READ BEFORE COMPLETING THIS FORM

The fee for searches of vital records has been established in accordance with GA Code Ann., 31-10-27. The \$10.00 fee includes a certified copy, if the record is found on file. Each additional copy purchased at the time of sale is \$10.00. The search fee is non-refundable.

ELIGIBILITY

After a document is filed, the following persons can request a certified copy from the State Office:

1. The person(s) who signed the original paternity acknowledgement
2. The guardian or temporary representative of any person who signed it. (must provide guardianship or custody documentation)
3. The child, if he or she is at least 18 years of age
4. The guardian, temporary guardian, or legal custodian of the child
5. The adult child's legal spouse, next of kin, legal representative, or someone who has applied in good faith to become the child's legal representative
6. A government agency who needs it for official purposes
7. In response to a court order or subpoena
8. An attorney licensed in Georgia, who needs it for purposes of legal investigation on behalf of a client
9. A licensed child placement agency that needs it for official purposes

HOW TO SUBMIT YOUR REQUEST

Georgia law and the Department of Public Health regulations require that all requests for vital records include the signature and picture ID of the requestor and the proper fee.

A person requesting a search for paternity acknowledgement need only to provide:

1. A completed and signed Search of Paternity Acknowledgement form.
2. Provide the applicable fee(s) noted above.
3. A photocopy of your valid photo ID such as one of the following:
 - Georgia Driver's license unexpired or expired for not more than one year
 - State of Georgia Identification Card unexpired or expired for not more than one year
 - State of Georgia Weapons Carry License
 - Unexpired driver's license issued by another U.S. State, jurisdiction or territory
 - Unexpired official Identification Card issued by another U.S. State, jurisdiction or territory
 - Unexpired U.S. Passport
 - Unexpired Foreign Passport
 - U.S. Military Identification, Military Dependent Identification, Veteran's Identification
 - Unexpired Consulate Card
 - Transportation ID
 - Debit Card with Picture
 - Employer ID Card
 - School, University, or College Identification Card
 - DMV ID Card
 - Department of Corrections Identification Card

Please note: If this request is being mailed, please send this completed form with a U.S. Money Order or certified check for the correct amount made payable to the State Office of Vital Records. Please do not send cash in the mail.



PLEASE PRINT OR TYPE ALL INFORMATION LEGIBLY AND CORRECTLY BELOW.

Enter total number of copies requested here: _____ Total Amount Due: _____

Section 1: Registrant's Information

Legal Name of Party (First, Middle, & Last): _____

Last Name at Birth: _____

Sex: _____ DOB (Month, Day, & Year): _____

Place of Birth: _____ Age: _____

Race/Ethnicity: _____

Section 2: Parent's Information

Legal Name of Mother/Parent 1 (First, Middle, & Last): _____

Last Name at Birth: _____

Legal Name of Father/Parent 2 (First, Middle, & Last): _____

Last Name at Birth: _____

Section 3: Requestor's Information

Name of Requestor (First, Middle, & Last): _____

Phone Number: _____

Email Address: _____

Relationship (If other than self): _____

Signature of Requestor: _____

Section 3: Mailing Address of Requestor

Please indicate the best mailing address to receive certificates.

Mailing Address: _____

City, State, & Zip Code: _____

Pursuant to O.C.G.A. GA Code Ann., 31-10; Section 31: Any person who willfully or knowingly supplies false information on this form to be used for any purpose of deception with intent to defraud; willfully uses or attempts to use any certificate of birth or copy of any record of birth knowing that such certificate was issued upon a record which was false or which relates to the birth of another person may be fined not more than \$1,000 or imprisoned for not more than five (5) years, or both upon conviction.