

**MEMORANDUM**

**ACTION MEMO #16-08**

**TO:** District Nutrition Services Directors

**FROM:** Anthony McGaughey   
Deputy Director, Program Administration  
Georgia WIC Program

**DATE:** November 24, 2015

**SUBJECT:** Georgia Gateway District Training Coordinators

In preparation for Georgia Gateway (formerly known as IES) Training, all WIC staff responsible for determining eligibility and those supervising eligibility workers must be registered in the Learning Management System (LMS). Blanche DeLoach-Moreman will be serving as the State Training Coordinator for this process. In this role, Blanche will perform the following tasks:

- Work with the Nutrition Service Directors to select a District Training Coordinator from each district
- Register the District Training Coordinators in LMS
- Train the District Training Coordinators on how to register their staff in LMS

Once the District Training Coordinators have been designated they will be responsible for registering all staff requiring Georgia Gateway (IES) training in their district.

All district staff requiring Georgia Gateway training must be registered in LMS by December 16, 2015.

Please submit your selected District Training Coordinator to Blanche DeLoach-Moreman and copy Anthony McGaughey by close of business Wednesday, December 2, 2015.

If you have any questions regarding this information, please contact Blanche or Anthony via email at [blanche.moreman@dph.ga.gov](mailto:blanche.moreman@dph.ga.gov) or [anthony.mcgaughey@dph.ga.gov](mailto:anthony.mcgaughey@dph.ga.gov).

c: Debra L. Keyes, MA, RD - Director, Georgia WIC Program  
Astride Ainsley, MPH - WIC Technology Manager  
District Health Directors  
District Program Managers  
District Administrators  
WIC Deputy Directors  
WIC Managers

