Georgia Department of Public Health

Brenda Fitzgerald, MD, Commissioner | Nathan Deal, Governor

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MEMORANDUM

ACTION MEMO #14-15

TO: District Nutrition Services Directors

FROM: Debra L. Keys, MA, RD
Director
Georgia WIC Program

DATE: March 3, 2014

RE: 2014 Non-Discrimination Statement

The purpose of this memorandum is to introduce the revised 2014 Non-Discrimination Statement. If your district is printing any new brochures, pamphlets and forms, please include the revised Non-Discrimination Statement. If your district already has printed brochures, pamphlets and forms using the old Non-Discrimination Statement, please continue to use those until they are depleted. The 2015 WIC Procedures Manual and all WIC forms will be updated accordingly. Please find the updated statement below:

2014 Nondiscrimination Statement:

"The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html , or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

USDA is an equal opportunity provider and employer."

According to USDA, the use of the short statement should be the exception and not the rule. If you have any questions, please contact Abeda Hannan at 404-657-2900.

c: Shameyrae Miller, MPH - Deputy Director, Integrity & Strategy
District Health Directors
District Program Managers
District Administrators
WIC Deputy Directors
WIC Managers