



INFORMATION MEMO #16-08

MEMORANDUM

TO: District Nutrition Services Directors

FROM: Debra L. Keyes, MA, RD 
Director
Georgia WIC Program

DATE: April 19, 2016

RE: 2016 Georgia Department of Public Health WIC Conference - "SAVE THE DATE"

The State WIC Office is excited to announce the upcoming 2016 Georgia Department Statewide WIC Conference. All WIC paid staff, including professional and front line staff, are invited and encouraged to attend.

This year we are happy to announce that we have secured an event planning firm, Team Dynamics LLC, who will handle the majority of the conference planning activities. Team Dynamics is led by Ms. Susan Delle Shaffette, a certified government meeting professional (CGMP). This firm has specialized experience and expertise in managing and leading WIC conferences.

We are in the initial planning phase and have secured the date and location for this year's conference.

August 28-30, 2016
Sonesta Gwinnett Place Atlanta
1775 Pleasant Hill Road
Duluth, GA 30096

The main conference will be held on two days and there will be a pre-breastfeeding conference held, as well. This year we are also happy to host our Dietetic Internship Graduation. Please see the tentative dates listed below. Actual times have yet to be determined.

<u>Date</u>	<u>Activity</u>	<u>Time</u>	<u>Comments</u>
Sunday August 28, 2016	Pre- Breastfeeding Conference	TBD/Afternoon	Open to all
Sunday August 28, 2016	Dietetic Internship Graduation	TBD Evening	RSVP will be required
Monday August 29, 2016	Day 1 Conference	TBD	Open to all
Tuesday August 30, 2016	Day 2 Conference	TBD	Open to all



There are a few committees for the conference that we need district involvement. Please see the attached list of committees which highlights where assistance is needed. If there is an area that you would like to assist with, please email the WIC Administrative Manager, Quiana Dozier at Quiana.dozier@dph.ga.gov, with your preferred committee and she will get back with you on next steps. Your participation is greatly appreciated.

More information pertaining to registering for the conference, making reservations at the hotel and obtaining CEU's will be forthcoming. If you have any questions, please contact Quiana Dozier at 404-656-9870.

Attachment

c: District Health Directors
District Program Managers
WIC Deputy Directors
WIC Managers

**Georgia WIC State Conference
Check List
2016**

Georgia Steering Committee & District and State Office Staff Leads

Activities / Committee	Committee lead	Comments	Interested?
Conference Planning Leads	Team Dynamics & Debra		
Program Planning Committee	Team Dynamics & Angela/Yvonne		
Publicity/Promotions Committee	Team Dynamics & Sheena		
Conference Finance Oversight	Team Dynamics & Hugh		
Over all Logistics	Team Dynamics & Quiana		
Entertainment Committee	District & State Office	Lead or Volunteers Needed	
Volunteer Committee	District & State Office	Lead or Volunteers Needed	
Staff Recognition Committee	Shameyrae & District/State Office	Need Volunteers	
Conference Reception	District & State Office	Lead or Volunteers Needed	

- If you are interested in leading or serving on one of the committees in **Red**, please contact Quiana Dozier. She will let you know the next steps. We appreciate your willingness to assist to ensure we have another successful Georgia WIC Conference this year.