

**Health Care Agreements****Policy No. CT- 820.01**

Effective Date: October 1, 2016

No. of Pages: 2

**Policy**

The local agency shall enter into a written agreement with other public organizations and health programs that provide services to WIC eligible individuals and families.

**Purpose**

To improve access to publicly administered health care programs for WIC applicants and participants in need of such services.

**Procedures**

- I. If the local agency wishes to disclose confidential applicant and participant information to other public organizations that serve similar populations, the following shall apply:
  - A. The local agency disclosing the information must enter into a written agreement or memorandum of understanding (MOU) with the other public organization.
  - B. The MOU must specify that the receiving organization may use the confidential applicant and participant information only for:
    1. Establishing the eligibility of WIC applicants or participants for the programs that the receiving organization administers;
    2. Conducting outreach to WIC applicants and participants for such programs;
    3. Enhancing the health, education, or well-being of WIC applicants or participants who are currently enrolled in such programs, including the reporting of known or suspected child abuse or neglect;
    4. Streamlining administrative procedures in order to minimize burdens on staff, applicants, or participants in either the receiving program or the WIC Program; and,
    5. Assessing and evaluating the receiving program's responsiveness to participants' health care needs and health care outcomes.
  - C. The MOU must contain the receiving organization's assurance that it will not use the information for any other purpose or disclose the information to a third party.
- II. The local agency must notify the State WIC Office of all agreements and MOUs entered into with other local public organizations and programs.

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**Authority**

7 C.F.R. § 246.4(a)(16) and (26)

7 C.F.R. § 246.6(b)(3) and (5)

7 C.F.R. § 246.7(b)

7 C.F.R. § 246.26(d)(2)(ii)

7 C.F.R. § 246.26 (h)(3)

**Definitions/Supporting Information**

(None)