

No Smoking and Drug-Free Workplace**Policy No. OM-400.02**

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Policy

Local agencies must maintain a drug-free and non-smoking work environment.

Purpose

To ensure compliance with the “No Smoking” requirements as outlined by USDA and the federal and state drug-free workplace requirements.

Procedures

- I. The Georgia WIC Program operates under the USDA Certification Requiring Drug-Free Workplace requirements. See **USDA Form AD-1049**

See the [DPH Drug Free Workplace policy](#) for additional information.
- II. Mandatory No Smoking
 - A. The local agency shall post "No Smoking" signs in the areas occupied by the WIC staff and/or participants during the hours of WIC operations.
 - B. In the event the clinics for voucher issuance are being held at a satellite clinic, i.e., church, public housing, clinic site, community health center, or clinics that are open only once or twice per week, then the no smoking policy would only be in effect during WIC operation hours.
 - C. If the health department is a no-smoking facility, and such signs are displayed throughout the health department, then there is no need to display a WIC-specific “No Smoking” sign.

Authority

7 CFR § 246.6 (b)(4)

Drug-Free Workplace Act of 1988, Public Law 100-690, Title V, Subtitle D

2 CFR Part 182, Government-wide Requirements for Drug-Free Workplace

Definition/Supporting Information

(None)